



# Admissions Guide for Home School Applicants

[www.asurams.edu](http://www.asurams.edu)

(229) 500-4358

*Revised October 2019*



## MEMORANDUM

TO: Home School Applicants

FROM: Dr. Ronnie Jackson, Director of Admissions and Recruitment

RE: Home School Admission Requirements

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### **Thank you for your interest in Albany State University!**

The following application packet has been constructed to aid you in the admissions process.

Please note that home school students who have completed an accredited home school program will be processed and held to the same admissions standards as all other Freshmen applicants.

Home school students who have not completed an accredited home school program must apply using the portfolio method outlined in this packet. If you have any questions or concerns, please contact Dr. Ronnie Jackson, Director of Admissions and Recruitment, at [ronnie.jackson@asurams.edu](mailto:ronnie.jackson@asurams.edu).

**Office of Admissions**

**Portfolio Procedures**  
**for**  
**Home School Applicants**



Please complete the following information so that your documents may be correctly matched with your application packet.

Full Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Term of Application:  Fall       Spring       Summer      Year \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

*Please note this is a cover letter for your portfolio and is **NOT** the application for admission.*

**Return all documentation to:**

Albany State University  
Office of Admissions and Recruitment  
**Attention: Dr. Ronnie Jackson**  
504 College Drive  
Albany, GA 31705  
229-500-4358  
  
www.asurams.edu

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## Admissions Package for Home School Applicants

**The following items are necessary to compile an admissions package for all Home School applicants to Albany State University.**

- Application for Admission/Non-refundable application processing fee
- Official SAT or ACT scores (sent to ASU directly by the testing agency):

SAT I or the ACT minimum subsection scores:

<b>SAT Evidence Based Reading &amp; Writing</b>	<b>24</b>
<b>SAT Math</b>	<b>22</b>

<b>ACT English/Reading</b>	<b>17</b>
<b>ACT Math</b>	<b>17</b>

- Official transcripts from any conventional public/private high school and colleges attended with a 2.0 academic grade point average in Required High School Curriculum.
- Completed Home School College Preparatory Credit Evaluation Form (see page 6 of this handout) and Supplemental Documentation.
- Portfolio of Academic Achievements during high school that support academic preparedness for college. (See page 5 for detailed instructions)

**Below you will find the checklist for home school applicants with credits from non-accredited institutions and curriculum providers:**

- Completed Home School College Preparatory Credit Evaluation Form (see page 6 of this guide) **and** one or more of the following:
- A detailed description of course work completed in each subject area that includes the subject title, course description, texts or program used and primary teacher. This information will be used to evaluate the 17 Required High School Curriculum (RHSC) units for compliance. Each subject should be representative of one Carnegie Unit (or academic year) of study.
- SAT II or CLEP scores in Biology, Chemistry or Physics, American History and World History, and a foreign language. Below you will find SAT II scores that satisfy RHSC requirements:

**ENGLISH**

***Both test scores are required***

English Writing Test	520
English Literature Test	530

**MATH**

***Either test score will satisfy***

MATH IC	500
MATH IIC	570

**SOCIAL SCIENCE**

***Both test scores are required***

American History & Social Studies Test	560
World History Test	540

**NATURAL SCIENCE**

***Test scores are required for Biology; may take either Chemistry or Physics***

Biology Test	520
Chemistry Test	540
Physics Test	590

**For all applicants:**

Your completed application package should be submitted to Albany State University prior to the deadline for the term in which you are applying.

The Office of Admissions and Recruitment will review all transcripts and portfolios for RHSC compliance and at its sole discretion can recommend that an applicant has met some, all or none of the RHSC requirements.

# Non-Accredited Home School Required High School Curriculum Evaluation Form

Student Name: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

You must indicate completion of the minimum Carnegie Units as indicated for each subject. However, you may include additional course work completed to further illustrate your academic preparedness. Required High School Courses acceptable by the University System of Georgia may be found at [www.usg.edu](http://www.usg.edu). This sheet should be used as a cover page for your Home School Credit Evaluation as indicated above. Failure to provide the supplemental documentation will delay the processing of your application for admission to Albany State University.

**\*Source Legend: (1) Public School; (2) Private School; (3) Correspondence Program; (4) Home Generated Curriculum**

ENGLISH (4 Units)	YEAR COMPLETED	GRADE EARNED	SOURCE*
<input type="checkbox"/> Grammar and Usage	_____	_____	_____
<input type="checkbox"/> American English	_____	_____	_____
<input type="checkbox"/> World Literature/British Literature	_____	_____	_____
<input type="checkbox"/> Advanced Composition	_____	_____	_____
<b>MATH (4 Units)</b>			
<input type="checkbox"/> Algebra I	_____	_____	_____
<input type="checkbox"/> Algebra II	_____	_____	_____
<input type="checkbox"/> Geometry	_____	_____	_____
<input type="checkbox"/> Advanced Mathematics	_____	_____	_____
<b>NATURAL SCIENCE (4 Units)</b>			
<input type="checkbox"/> Physical Science	_____	_____	_____
<input type="checkbox"/> Biology (with Lab)	_____	_____	_____
<input type="checkbox"/> Chemistry (with Lab)	_____	_____	_____
<input type="checkbox"/> Other	_____	_____	_____
<b>SOCIAL SCIENCE (3 Units)</b>			
<input type="checkbox"/> American History	_____	_____	_____
<input type="checkbox"/> World History	_____	_____	_____
<input type="checkbox"/> Economics and Government	_____	_____	_____
<input type="checkbox"/> Other	_____	_____	_____
<b>FOREIGN LANGUAGE (2 Units)</b>			
<input type="checkbox"/> First Year _____	_____	_____	_____
<input type="checkbox"/> Second Year _____	_____	_____	_____

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

For source of home generated curriculum (4), please complete the worksheet on pages 7-10.

# Required High School Curriculum Course Description Worksheet

The course description worksheet is needed to provide information on the course(s) a home school student has completed. Please complete all sections as they are needed when evaluating Required High School Curriculum.

- Course Title: example: English Literature
  - Materials/Text book(s)/Software/Program(s) Used: example: English literature 3<sup>rd</sup> edition. A beka book.2013
  - Course Description: example: The course focuses on the study of British literature, writing modes, and genres, and essential conventions for reading, writing, and speaking. Students develop an understanding of chronological context and the relevance of period structures in British literature as it presents a chronological study taking students on a journey from the Anglo-Saxon Period with *Beowulf* to *Pygmalion* in the Twentieth Century. Students develop an understanding of the ways the literary period affects its structure; how the chronology of a work affects its meaning. Students encounter a variety of informational and literary texts, reading texts in all genres and modes of discourse. Works from famous authors Chaucer, Marlowe, Defoe, Browning, and many more are included.
  
- Course Title: \_\_\_\_\_
  - Materials/Text book(s)/Software/Program(s) Used: \_\_\_\_\_  
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  - Course Description: \_\_\_\_\_  
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