

POLICIES AFTER FAILING THE EXAM

If students fail one or both parts of the test the registration steps are as follows: (1) sign up for the test --- RGTE 1100 and /or RGTR 1100; (2) if they have three enrollment attempts(an attempt is any semester a student is enrolled in school, regardless if they tested or not), 45 hours or above, or have scored less than 50 on the reading portion of the test on their last attempt, they should also sign up for the Regents' Test Preparatory class(es). ALL students must sign up for the test unless they have already exempted or passed it.

Students enrolled in Regents' Test Preparatory classes must be recommended to take the Regents' Test by the instructor. Students who are not recommended for any reason must register for the Regents' Test Preparatory classes the next semester of enrollment.

Students should print a Regents' Test Schedule for the current semester to find out when Regents' Test Tickets will be issued and should pick up a Regents' Test Ticket during those days.