

# Albany State University 2009-2010 Verification Worksheet

Your application was selected for review in a process called "verification." **Please read ALL information, complete this form, and submit it with all other requested documentation to the Office of Financial Aid.** This information will be compared to information on your FAFSA. Discrepancies will be corrected by the Financial Aid Office based on the verification documentation.

## 1. Student Information

Last Name	First Name	MI	Ram ID: or Last 4 of SSN	Date of Birth
Address (include apt. #)			City	State
Phone Number (include area code)		E-Mail Address		
Alternate Phone Number		Alternate Email Address		

**\*A student is CONSIDERED INDEPENDENT only if you are/were: born before January 1, 1986 OR married OR have children OR working on a Master's or Doctorate Degree Program OR an orphan or ward of the court until age 18 OR a Veteran OR ACTIVE Duty Military OR have legal dependent(s) other than children or spouse who receives more than half of their support from you OR an Emancipated Minor as determined by a court in your State OR in legal guardianship as determined by a court in your state OR On or after July 1, 2008 you were determined to be homeless as determined by your high school or school district homeless liaison, the director of an emergency shelter or transitional housing program or director of a runaway or homeless youth center.**

## 2. Family Information

**DEPENDENT Students:** List the people in your parents' household for which your parents will provide more than half of their support from July 1, 2009 to June 30, 2010. *Please include the college name for any who will be attending college at least half-time between July 1, 2009 and June 30, 2010.* Include:

- Yourself
- Your parents (include stepparent)
- Your parents' other children if your parents will provide more than half their support from July 1, 2008 to June 30, 2009 or if the child would be required to give parental information when applying for Federal student aid
- **Include other people as part of your household only if:** they now live with your parents **AND** your parents provide more than half of their support **AND** your parents will continue to provide more than half their support from July 1, 2009 to June 30, 2010.

**\*INDEPENDENT Students:** List the people in your household: for which you will provide more than half of their support from July 1, 2009 to June 30, 2010. *Please include the college name for anyone who will be attending college at least half-time between July 1, 2009 and June 30, 2010.* Include:

- Yourself
- Your spouse if married
- Your children if you will provide more than half of their support from July 1, 2009 to June 30, 2010 or if the child would be required to give parental information when applying for Federal student aid
- **Include other people as part of your household only if:** they now live with you **AND** you provide more than half their support **AND** you will continue to provide more than half their support from July 1, 2009 to June 30, 2010.

Full Name	Age	Relationship	College
<i>Example: Martha Jones</i>	24	Wife	City University
		Self	Albany State University

## 3. Tax Forms and Income Information

Tax Return Filed			
Student:	<input type="checkbox"/> yes <input type="checkbox"/> no	Mother/Stepmother:	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> not applicable
Spouse:	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> not applicable	Father/Stepfather:	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> not applicable

### Independent Students

- You must submit a **signed** copy of your (and your spouse's if married) 2008 **Federal** tax return.

### Dependent Students

- You must submit a **signed** copy of your and your parents' 2008 **Federal** tax return.

**If you, your spouse, or parents DID NOT FILE a tax return but income was earned, you must complete the following:**

	Employer	Income Earned
Student		
Spouse		
Mother/Stepmother		
Father/Stepfather		

(Continued on reverse side)

Both tax filers and non-tax filers must list any untaxed income received in 2008. **Be sure to enter zeros if no funds were received.**  
(See Worksheet A, B, and C of the *Free Application for Federal Student Aid.*)

### Calendar Year 2009

Student and Spouse (if applicable) Question 46	2008 Additional Financial Information (Enter the Combined amounts for you and your spouse)	Parents (Dependent Student Only) Question 94
a. \$	a. Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040 - line 50 or 1040A -line 31.	a. \$
b. \$	b. Child support you paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in questions 96 on the FAFSA.	b. \$
c. \$	c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	c. \$
d. \$	d. Grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	d. \$
e. \$	e. Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2(Box 12, code Q).	e. \$
Student and Spouse (if applicable) Question 47	2008 Untaxed Income (Enter the Combined amounts for you and your spouse)	Parents (Dependent Students Only) Question 95
a. \$	a. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	a. \$
b. \$	b. IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040 – total lines 28 + 32 or 1040A – line 17.	b. \$
c. \$	c. Child support you <b>received</b> for all children. Don't include foster care or adoption payments.	c. \$
d. \$	d. Tax exempt interest income from IRS Form 1040 – line 8b or 1040A – line 8b.	d. \$
e. \$	e. Untaxed portions of IRA distributions from IRS Form 1040 – lines (15a minus 15b) or 1040A – lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	e. \$
f. \$	f. Untaxed portions of pensions from IRS Form 1040 – lines (16a minus 16b) or 1040A – lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	f. \$
g. \$	g. Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	g. \$
h. \$	h. Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	h. \$
i. \$	i. Other untaxed income not reported, such as workers' compensation, disability, etc. <b>Don't include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	i. \$
j. \$	J.MONEY RECEIVED, OR PAID ON YOUR BEHALF (E.G., BILLS), NOT REPORTED ELSEWHERE ON THIS FORM.	j. \$

#### 4. Sign this Verification Worksheet

By signing this Verification Worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. ***If dependent, at least one parent must sign.*** **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (*dependent students only*)

\_\_\_\_\_  
Date

**THIS DOCUMENT IS CONSIDERED INCOMPLETE AND CAN NOT BE PROCESSED WITHOUT COMPLETING ALL REQUIRED INFORMATION INCLUDING SIGNATURE(S).**