

## **RE-ADVERTISEMENT**

### **ANNOUNCEMENT OF POSITION**

**POSITION:** Chair- Department of Psychology, Sociology and Social Work

**EFFECTIVE DATE:** July 1, 2009 or Until Filled

**RANK AND SALARY:** Negotiable (Depending upon Qualifications)

**AREA(S) OF SPECIALIZATION:** Psychology, Sociology or Social Work

**MAJOR RESPONSIBILITIES:** Provides effective leadership in the administration of the Psychology, Sociology and Social Work programs. Plans for instruction, development and growth of the programs and department. Evaluates departmental activities and needs. Writes, reviews and sustains proposals related to expansion to meet the needs of the community through the development and implementation of master level programs utilizing professional standards and practice. Leads and motivates faculty in grant writing, professional development and scholarly achievements. Other specific responsibilities include supervision and evaluation of the department's programs, personnel, scheduling, submittal of recommendations for faculty promotion and tenure, recruitment of students and preparation of budgets.

**QUALIFICATIONS:** Applicants for the position should have a Doctorate degree in Psychology, Sociology, Social Work or a related field, with collegiate teaching, administrative experience and research skills; must show evidence of grantsmanship, professional involvement and scholarly achievements. Additionally, applicants are expected to demonstrate an ability to communicate with policy-making bodies, work effectively with administrators, faculty, staff and students. Successful candidate must impart their ability for positive leadership and support the philosophy of putting students first. Strong organizational, communication and interpersonal skills are a plus.

**THE INSTITUTION:** Albany State University is a fully accredited unit of the University System of Georgia. The Department of Psychology, Sociology and Social Work is housed within the Catherine Harnett building and has ten full-time faculty members who provide instruction for B. A. or B.S.W. degree programs in Psychology, Sociology and Social Work.

Faculty members receive all benefits provided by the University System of Georgia, including hospital and major medical Insurance, group life Insurance and participation in the Georgia Teacher's Retirement System, Optional Retirement Plan and Social Security.

**APPLICATION PROCEDURE**

The application deadline is January 2, 2009 or until the position is filled. Current federal law requires identification and eligibility verification prior to employment. Only U.S. citizens and aliens authorized to work in the United States may be employed. Interested candidates should submit an application, resume, official transcripts and three (3) letters of recommendations, with original signatures less than one year old to:

Office of Human Resources Management  
Albany State University  
504 College Drive  
Albany, Georgia 31705