



OFFICE OF FINANCIAL AID

**2017-2018 Request for Student Loan Reduction/Cancellation**

This form is used to request a reduction or cancellation in federal and state funds awarded. Please refer to your award distribution on Banner Web to use as a guide when completing this request. You should allow up to 7 business days for processing of your request. **Please understand if funds have already been credited to your account and/or disbursed to you, you will NOT be able to reduce or cancel your loan award.**

**Student's Name:** \_\_\_\_\_ **ASU RAMs ID:** \_\_\_\_\_

**Reduction Request**

To reduce an award, enter the total amount you wish to borrow in the appropriate semester(s) for which the reduction is being made. Awards must be disbursed evenly.

Financial Aid Award(s)	Fall 2017	Spring 2018	Summer 2018
William D. Ford Federal Direct Subsidized Loan			
William D. Ford Federal Direct Unsubsidized Loan			
William D. Ford Federal Direct PLUS Loan			
William D. Forder Federal Direct Graduate PLUS Loan			

**Cancellation Request**

To cancel an award, please place a check mark in the semester(s) you wish to have cancelled. Please understand that canceling the first disbursement of your loan automatically cancels any remaining disbursement.

Financial Aid Award(s)	Fall 2017	Spring 2018	Summer 2018
All Aid			
William D. Ford Federal Direct Subsidized Loan			
William D. Ford Federal Direct Unsubsidized Loan			
William D. Ford Federal Direct PLUS Loan			
William D. Forder Federal Direct Graduate PLUS Loan			

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please obtain parent's signature if loan reduction/cancellation is for a Parent PLUS Loan.

**Parent's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_