



DARTON COLLEGE OF  
HEALTH PROFESSIONS

# Health Sciences Division

## Emergency Medical Services Application Packet

University System of Georgia • An Affirmative Action/Equal Opportunity Institution

Revised: January 2019

# APPLICATION PACKET

University System of Georgia • An Affirmative Action/Equal Opportunity Institution

## EMERGENCY MEDICALSERVICES

### Application Procedures

#### **I. APPLY TO ALBANY STATE UNIVERSITY**

- A. Submit the ASU Application to the Admissions Office. The application fee has been waived.

An online version of the application is available at [Click here for online application](#).

**\*\* List 0589 (AEMT) or 0566 (EMT-P) as the code for  
“proposed college major”\*\***

If you are a returning Darton student, then you simply contact ASU – West Campus Admissions (229-500-2005) and have them reactivate your file.

- B. Request that your high school send your official transcript to ASU or submit GED Equivalency Certificate to Admissions Office.
- C. Request that **official** transcripts from any college or technical school that you have attended be sent to ASU. If you have completed 30 or more semester hours of college transfer credit (not including Learning Support courses), it is not necessary to submit a high school transcript.
- D. Please visit [Click here for admissions requirements](#) to learn the admission requirements. To set up a placement exam go to [Click here to set up placement exam](#). This link will also give you information for preparation.
- E. Though not required, students who take the Scholastic Aptitude Test (SAT) and score 430 or higher on the verbal portion and 400 or higher on the math portion (or 17 or higher on the verbal portion of the American College Test (ACT) and 17 or higher on the math portion) may be admitted without taking the Compass Exam.
- F. Complete the Darton College of Health Professions Immunization form. Take the **ENCLOSED IMMUNIZATION FORM** to your local health department or personal physician for completion. You will need to turn in a **COPY** of the **Immunization Form** with your **Admissions Application**. Turn in the **Original Immunization Form** with your **EMS Program Application**.
- G. Go to [Click here to complete FAFSA](#) and complete the (FAFSA) Free Application for Federal Student Aid. Even if you do not think you will be eligible for PELL, completing this process is required so the financial aid office can determine your HOPE eligibility. The FAFSA paperwork is also required for student loans.

## **II. FINANCIAL AID APPLICATION**

Students may be eligible for the HOPE Grant as long as (1) the declared major is the Emergency Medical Technician Certificate Program 0589 or 0566, (2) have not been convicted of a felony, (3) have not used all HOPE dollars, or (4) have not defaulted on any student loans. After acceptance to ASU, the student should begin the process for financial aid (229-500-2020) **as soon as possible.** Please see the online financial aid information at [Click here for financial aid information.](#) Students will need to apply for the FAFSA to receive the HOPE Grant.

## **III. STUDENT HEALTH INSURANCE \*\***

It is the policy of University System of Georgia (USG) that all students of Health Science Programs are required to have student health insurance that meets the minimum standards as set by the USG. Students who are not covered by a policy held by a parent, spouse, company or organization on the approved waiver list or if the policy does not meet the minimum standards must purchase the USG SHIP policy. Students who are already covered by an insurance policy can easily opt out of the plan through a secure on-line process. Once the information has been verified, all charges will be waived. Students who fail to submit creditable health insurance information will automatically be enrolled in and billed for the system-wide student health insurance plan. Check with the Business and Financial Services Department (229-500-2020) for the exact deadline dates for submitting a waiver. The waiver period at our institution is strictly enforced.

\*\*This is done after the semester starts and must be repeated each semester.

**EMERGENCY MEDICAL SERVICES PROGRAM  
APPLICATION CHECKLIST**

For admission into the ASU Darton College of Health Professions EMS program, the following must be completed prior to the beginning of the Semester for which you intend to enroll.

- I.** ASU Enrollment Process
- Admit/Re-admit application
  - Entrance Exam (may be exempt)
  - Copy of Darton College of Health Professions Immunization Form
  - Federal Aid Applications (HOPE / PELL /FAFSA)
  - Verification of Lawful Presence (See [Click here to view How to Apply](#))

In addition to meeting the requirements for general college admission, prospective EMS students must submit the following information to their Emergency Medical Service Program advisor:

- II.** ASU Darton College of Health Professions EMS Program Application Process. *Please submit your EMS Program application as soon as possible.*
- Complete the enclosed/attached EMS Program application.
  - Copy of Driver's license
  - Copy of your high school diploma or GED equivalency certificate
  - Unofficial Transcript(s)
  - Original** Darton College of Health Professions Immunization Form

*Please mail completed EMS application materials to:*

**Patricia Hotz**  
Emergency Medical Services Program  
Darton College of Health Professions  
ASU-West Campus  
2400 Gillionville Rd.  
Albany, GA 31707  
229-500-2240 / 229-854-0800  
[patricia.hotz@asurams.edu](mailto:patricia.hotz@asurams.edu)

**OR**

**Rhonda Hunt**  
Emergency Medical Services Program  
Darton College of Health Professions  
ASU-West Campus  
2400 Gillionville Rd.  
Albany, GA 31707  
229-500-2241 / 478-256-5495  
[rhonda.hunt@asurams.edu](mailto:rhonda.hunt@asurams.edu)



