



University System of Georgia

Office of Academic Services and Registrar
504 College Drive
ACAD Bldg., Room 283
Albany, GA 31705
Office (229-430-4638) ♦ Fax (229-430-2953)

\*REQUEST FOR CHANGE/ADDITION OF ACADEMIC MAJOR OR MINOR

\*You must have the required institutional grade point average in order for this form to be processed. If you have any questions; please check with the appropriate chairperson.

Section I (To be completed by the student and submitted to the Office of Academic Services and Registrar)

Name \_\_\_\_\_ Ram ID \_\_\_\_\_

Telephone: Local ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

E-mail \_\_\_\_\_

I wish to change my major from \_\_\_\_\_

to \_\_\_\_\_

Concentration (if applicable) \_\_\_\_\_

for the following reason(s): \_\_\_\_\_

I wish to add a minor \_\_\_\_\_

Concentration (if applicable) \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Are you currently receiving VA Funds? YES NO

Section II (To be completed by the Office of Academic Services and Registrar)

This is to certify that the above named student has earned \_\_\_\_\_ Hours: at Albany State University and has an institutional grade point average of \_\_\_\_\_.

( ) Change Approved ( ) Change Not Approved

Dean for Academic Services and Registrar or Staff Representative \_\_\_\_\_ Date \_\_\_\_\_