

## January 2023

REPORTS	RESPONSIBLE PARTY	PLAN AHEAD	DUE DATE
Cabinet Meeting	Office of the President	Every other Tuesday	Varies
Spring Faculty Conf.	Academic Affairs (Provost)	Twice a year	January 4-5, 2023
Chair Training/Meeting	CFE/Office of Provost	First Thursday (exception)	January 5, 2023
Aspiring Leaders	CFE (Porter)	Every 1 <sup>st</sup> Thursday	January 5, 2023
<a href="https://asurams.percipio.com/courses/f5e799e0-09e7-4628-90ad-2f8695d966db/videos/567158b7-19d3-4b83-af65-e097f505a4a9">https://asurams.percipio.com/courses/f5e799e0-09e7-4628-90ad-2f8695d966db/videos/567158b7-19d3-4b83-af65-e097f505a4a9</a>	CFE (Percipio Training) IT	CFE Prof. Dev.	January 10, 2023
Tru Touch (East Campus) Face to Face	April Hawkins	CFE Prof. Dev	January 12, 2023
Deans and Directors Meeting	Office of Provost	Second Wednesday	January 12, 2023
Directors Meeting	Office of Associate Provost	Third Thursday	January 19, 2023
Virtual Passports: Guidelines to Develop A Virtual Study Abroad Program	Annalease Gibson & The Office of International Education	CFE Professional Dev.	January 24, 2023
Tru Touch (West Campus) Face to Face	April Hawkins	CFE Prof. Dev.	January 26, 2023
New Faculty Academy	CFE	Patrick Whitehead	January 26, 2023

## February 2023

REPORTS	RESPONSIBLE PARTY	PLAN AHEAD	DUE DATE
Cabinet Meeting	Office of the President	Every other Tuesday	Varies
Aspiring Leaders	Porter	Every 1 <sup>st</sup> Thursday	February 2, 2023
Chair Training/Meeting	CFE/Office of Provost	First Thursday	February 2, 2023
Deans and Directors Meeting	Office of Provost	Second Wednesday	February 8, 2023
Vickie Phillips Fentanyl & Opioid abuse	CFE	CFE Wksh	February 9, 2023
Tru-Touch	CFE (April Hawkins)	CFE Wksh	February 14, 2023
Directors Meeting	Office of Associate Provost	Third Thursday	February 16, 2023
Call for "Of-The-Year" Award submissions	CFE	CFE	February 21, 2023
New Faculty Academy	CFE	Patrick Whitehead	February 23, 2023
Tru Touch	CFE (April Hawkins)	CFE	February 28, 2023

