

Commuter Meal Plan Contract

(Students living OFF campus)

Instructions: Complete and return to mealplans@asurams.edu

Name: _____

Student RAM ID Number: _____

ASU Student Email Address: _____

Board Plan Options: (OPTIONAL) Board swipes consist of one swipe per meal serving period, i.e., one swipe for breakfast, one swipe for lunch and one swipe for dinner per day.		
	RAMS 35 (35 meal swipes per semester)	\$305
	RAMS 65 (65 meal swipes per semester)	\$550

Dining Dollar Options: (OPTIONAL) Dining Dollars may be used to purchase breakfast, lunch or dinner in the cafes on both east and west campuses or at any retail establishment, i.e., RAMS Hideaway, Golden Espresso, Chick-fil-A, Pizza Hut, Rams Wrap or the Food Truck.	
Dining Dollars may be purchased in increments of \$100	
Write in the amount of dining dollars you wish to purchase.	\$ _____

MEAL PLAN CANCELLATIONS:
Commuter students may change or cancel a chosen meal plan within two business days from the initial day of activation without penalty. Starting the third business day from the initial activation of the meal plan, the meal plan is non-refundable and no refunds will be processed. If dining dollars were utilized, charges will be based on the actual expenditures through the cancellation date.

TERMS AND CONDITIONS:
Access to the meal plan is through use of the RAM ID card at the cashier station of the dining hall or retail site. NO RAM ID CARD, NO MEAL! Replacement card fee for lost, stolen or damaged ID card is \$10 per card.
Contracts received and paid in full will be processed and activated within three business days of receiving the contract. If payment is via cash/debit/credit card, the receipt must be presented to the meal plan office to verify the meal plan has been paid in full before activation can occur.
Meal plans have an expiration date. The meal plan expires at the end of the semester in which the plan is purchased. Any unused meal swipes will be forfeited. Meal swipes and dining dollars DO NOT carry forward to the next semester. A new meal plan must be requested each semester, if desired.
Dining dollars will become available the first day of classes. Dining dollars will ONLY activate once all fees due the university are paid in full. NO EXCEPTIONS! Students may purchase additional dining dollars throughout the semester. Dining dollars will not activate until all fees are paid in full. Dining dollar balances greater than \$10.00 will be credited to the student account within 30 days from the last day of the semester.

PAYMENT INFORMATION:
Meal plans will not be activated until the account is paid in full or there is sufficient financial aid to cover all fees owed to the University. Dining dollars will ONLY activate once all fees are paid in full. NO EXCEPTIONS.
Accepted methods of payment for meal plans at Albany State are cash, debit card, VISA, MasterCard, money order, cashier's check, certified check, NelNet payment plan, or by charging to the student's financial aid account provided available funds have been verified. The purchase price of meal plans or funds remaining on meal plans if a student withdraws or at the end of semester are non-refundable. Payment may be made at RAM Central on West Campus, 1 st Floor or paid online.

ACCEPTANCE OF AND AGREEMENT TO MEAL PLAN CONTRACT:

By signing/typing my name in the box below, I hereby accept the terms and conditions outlined above and authorize the institution to charge the full cost of the meal plan chosen above to my student account. I understand that I will pay the entire cost of the chosen meal plan regardless of how many times the plan is used. I understand that meal plans expire at the end of the semester purchased, unused meal swipes are forfeited. Dining Dollar balances greater than \$10.00 will be credited to the student account within 30 days from the last day of the semester. I also acknowledge and understand that NelNet plans do not consider student accounts paid in full. Once NelNet plans are completely paid in full, dining dollars will activate.

All personal data and special categories of sensitive personal data collected or processed by Albany State University (ASU) must comply with the ASU Cybersecurity Program Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: <https://www.usg.edu/policies>. Anyone suspecting his or her sensitive personal data has been exposed to unauthorized access, report your suspicion to LegalAffairs@asurams.edu. Otherwise, questions concerning GDPR can be forwarded to LegalAffairs@asurams.edu. By typing/signing my name in the box below and submission of this form/application provides consent to and acknowledgment of the ASU Data Security and Privacy Policy.

Name (please print)

Signature

RAM ID (900#)

Date