

- ESLR 0072 Basic Reading and Vocabulary** (4-0-4)
 This course focuses on reading short, simple sentences supported by pictures; present, past, and future tense forms; common idioms; drawing simple contextual conclusions; and content based vocabulary.
 Placement: Placement from ESOL skills assessment test.
 Offered: On demand.
- ESLR 0082 Intermediate Reading and Vocabulary** (4-0-4)
 This course focuses on the use of contextual clues to predict meaning and ideas within a paragraph. Limited occupational, academic, internet, or news items are studied, as well as skimming, scanning, distinguishing between main and supporting ideas, and developing spelling and vocabulary skills through the use of key terms in readings.
 Placement: ESLR 0072 with a grade of C or better or a qualifying score on the ESOL skills assessment test.
 Offered: On demand.
- ESLR 0092 Advanced Reading and Vocabulary** (4-0-4)
 This course focuses on understanding contextual meaning, word forms, synonyms, and connotation. Distinction between fact and opinion in writing is studied, as well as paraphrasing sentences, and reading articles, periodicals, academic texts with more abstract and grammatical complexity, and internet research.
 Placement: ESLR 0082 with a grade of C or better or a qualifying score on the ESOL skills assessment test.
 Offered: On demand.
- ETHI 1101 Issues in Ethics** (2-0-2)
 A general introduction to ethical theories and their application to current moral issues. Emphasis is placed on the student developing a decision-making scheme to apply to moral dilemmas. Credit may not be received for both ETHI 1101 and PHIL 2210.
 Corequisite: Minimum COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None.
 Offered: On demand.
- FIAR 2250 Humanities Through the Arts** (3-0-3)
 Humanities through the Arts provides an interdisciplinary view of the West in art, music, and literature from the Renaissance through the 20th century. FIAR 2250 and ART 1100 are related courses; only one can count toward graduation.
 Prerequisites: ENGL 0099 and READ 0099.
 Offered: On demand.
- FOSC 2100 Criminalistics: An Introduction to Forensic Science** (2-2-3)
 COURSE MUST BE TAKEN AT ALBANY STATE UNIVERSITY AND TRANSFERRED TO DARTON COLLEGE.
 Lecture and laboratory course designed to teach investigators techniques in the analysis of physical evidence; designed for professional lab technicians or criminalists; laboratory report on measurements of mass and density, microscopy of hairs and fibers, development and comparison of latent fingerprints, calibration of UV spec and GC-MS.
 Corequisites: None.
 Prerequisite: None.
 Offered: On demand.

- FREN 1001 Elementary French I** (3-0-3)
 FREN 1001 is an introduction to listening, speaking, reading and writing in French, and to the cultures of French-speaking regions.
 Prerequisites: READ 0099 and ENGL 0099.
 Offered: On demand.
- FREN 1002 Elementary French II** (3-0-3)
 FREN 1002 is a continuation of FREN1001 with continued listening, speaking, reading and writing in French, and orientation to the cultures of French-speaking regions.
 Prerequisite: FREN 1001 or equivalent.
 Offered: On demand.
- FREN 2001 Intermediate French I** (3-0-3)
 FREN 2001 continues FREN 1002, with emphasis on refining all of the language skills (reading, writing, listening, speaking), on the understanding and appreciation of the cultural traditions of the French-speaking people, and with an introduction to the literature of the Francophone world. Prerequisite: FREN 1002 or equivalent.
 Offered: On demand.
- FREN 2002 Intermediate French II** (3-0-3)
 FREN 2002 is a continuation of FREN 2001, with emphasis on refining skills in reading, writing, listening and speaking, exploration of Francophone cultures with comparison and contrast to the student's native culture with continued development of listening, speaking, reading, and writing skills in French, as well as awareness and understanding of various socio-cultural aspects and the distinctiveness of certain cultural traditions of the Francophone world.
 Offered: On demand.
- GEOG 1101 Introduction to Human Geography** (3-0-3)
 A survey of global patterns of resources, population, culture & economic systems. Emphasis is placed upon the factors contributing to these patterns & the distinctions between the technologically advanced & less advanced regions of the world.
 Corequisite: Min. COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None.
 Offered: On demand.

- GEOL 1135 Earth Science for Teachers – Restricted to DCSS teachers 3-5 (3-0-3)**
 Fundamentals of Earth Science for teachers, grades 3-5. This course covers basic principles and teacher misconceptions from the fields of Geology, Astronomy, Oceanography and Meteorology. Map interpretation, minerals and rocks, processes acting at the Earth's surface and within the Earth, plate tectonics, geologic time and dating, composition and motions of the Earth, solar system, phases of the moon, origin and life cycles of stars, galaxies, water movements, ocean floor, weather and climate. The course content is aligned to the Georgia performance Standards for grades 3-5.
 Prerequisites: None.
 Corequisites: None.
 Offered: On demand.
 Restricted to in-service teachers, grades 3-5.
- GEOL 2004 Survey of Earth Science for Middle Grade Teachers (3-0-3)**
 This course is designed for middle grade teachers. It is a brief summary of the important aspects of earth science. Classroom applications will be explored. Laboratory exercises supplement the lecture material. This course does not satisfy any core curriculum requirements.
 Restricted to Middle Grade Teachers.
 Offered: On demand.
- GEOL 2024 Physical Science for Special Education Teachers (3-0-3)**
 This course is restricted to in-service special education teachers. It is a brief summary of the important aspects of earth science. Classroom applications will be explored. Laboratory exercises supplement the lecture material. This course does not satisfy any core curriculum requirement.
 Prerequisite: Restricted to in-service special education teachers.
 Offered: As required.
- HIST 1111 Survey of World History I (3-0-3)**
 A survey of world history from the prehistoric period to the early modern period.
 Corequisite: Minimum COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None.
 Offered: Fall, Spring.
- HIST 1112 Survey of World History II (3-0-3)**
 A survey of world history from the early modern period to the present.
 Corequisite: Minimum COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None.
 Offered: Fall, Spring.
- HIST 2111 U.S. History Through 1877 (3-0-3)**
 A survey of U.S. History to the post-Civil War period. This course satisfies the Georgia Legislative requirement that all students receiving a degree from any unit of the University System shall pass a course or examination in the history of the United States and Georgia.
 Corequisite: Minimum COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None
 Offered: All semesters.

- HIST 2112 U.S. History After 1877** (3-0-3)
 A survey of U.S. History from the post-Civil War period to the present. This course satisfies the Georgia Legislative requirement that all students receiving a degree from any unit of the University System shall pass a course or examination in the history of the United States and Georgia.
 Corequisite: Minimum COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None.
 Offered: All semesters.
- HITE 2100 Health Record Content & Structure** (2-2-3)
 The basic concepts and techniques for managing and maintaining health record systems including storage and retrieval, the use and structure of healthcare data and data sets, quantitative and qualitative analysis of healthcare data, forms design, release of information, function of indexes and registers and the accreditation, certification and licensure standards applicable to healthcare data.
 Corequisites: ENGL 1102 or permission of instructor.
 Prerequisite: Exit Learning Support and ENGL 1101.
 Offered: Fall.
- HITE 2110 Organization and Supervision in Health Information Management** (2-2-2)
 Introduction to the principles of organization and supervision in order to develop effective skills in leadership, motivation, and team building techniques in the practice of health information management.
 Prerequisites: HITE 2100 and ENGL 1102 or permission of instructor.
 Corequisites: ALHE 2050.
 Offered: Fall.
- HITE 2150 Coding I** (3-2-3)
 Students will be introduced to the principles of ICD-9-CM used in the assignment of inpatient and outpatient diagnosis codes and inpatient procedure codes.
 Prerequisites: BIOL 1100K, HITE 2100, or permission of instructor.
 Prerequisite/Corequisites: HITE 2400.
 Offered: Spring.
- HITE 2160 Coding II** (2-1-2)
 Students will be introduced to the Principles of CPT coding, used to assign valid procedure and service codes.
 Prerequisite: HITE 2150.
 Offered: Summer.

- HITE 2170 Advanced Coding and Reimbursement** (3-2-3)
 This course integrates and builds on basic knowledge and skills acquired in HITE 2150 and HITE 2160, enhancing skill level through use of clinical case studies. Impact on reimbursement, ethical coding, encoders, and groupers will be emphasized. Reimbursement topics include DDRGs, APCs, RBRVs, chargemaster, and coding compliance. Students will have live access to QuadraMed encoder.
 Prerequisites: HITE 2150, HITE 2400.
 Corequisites: HITE 2160, HITE 2600, HITE 2610, HITE 2650.
 Offered: Fall.
- HITE 2200 Healthcare Statistics** (2-0-2)
 Study of the methods/formulas used in computing and preparing statistical reports for healthcare services and vital records. Emphasis is placed on the effective use, collection, arrangement, presentation, and verification of healthcare data, and on the concepts of descriptive statistics, data validity, and reliability.
 Prerequisites: ALHE 2050, MATH 1111, HITE 2100, CISM 2201, or permission of instructor.
 Offered: Fall.
- HITE 2250 Legal & Ethical Issues in Health Information** (1-2-2)
 Introduction to the legal and ethical issues regarding health information management with strong emphasis on legal and regulatory requirements, disclosure of PHI (protected health information), and ethical standards of practice.
 Prerequisite: ALHE 2050 and HITE 2100 or permission of instructor.
 Prerequisite/Corequisites: ALHE 2050 and HITE 2110.
 Offered: Summer.
- HITE 2400 Pathophysiology & Pharmacology** (2-2-3)
 The study of the nature and cause of disease including the etiology, signs, symptoms, diagnostic evaluation, clinical treatment, and pharmacology management of disease processes.
 Prerequisites: BIOL 1100K, HITE 2100, or permission of instructor.
 Corequisite: HITE 2150. Offered: Fall.
- HITE 2423 Disease Management** (3-0-3)
 This course is an introduction to the pathophysiology of cancer, using principles from anatomy and physiology to provide a foundation for the study of oncology disease process. Diagnostic and staging procedures, treatment modalities including surgery, radiation therapy, and chemotherapy.
 Prerequisite: BIOL 1100K.
 Corequisite: HITE 2100.
 Offered: Fall.
- HITE 2500 Health Information System Applications** (1-2-3)
 Students will learn the concept of medical information management through an information system composed of people, hardware, software, communication networks, and data resources that collect, transform, and disseminate health information to healthcare users. The process of planning, designing, selecting, implementing, integrating, testing, evaluating, and supporting EHRs (electronic health records) is also introduced.
 Prerequisites: HITE 2100 or permission of instructor.
 Offered: Fall.

- HITE 2550 Quality Assessment** (1-2-2)
Introduction to the components of quality assessment and improvement programs in health care facilities including quality assessment, utilization management, risk management, and peer review organizations. Students will learn to analyze clinical data to identify trends that demonstrate quality, safety, and effectiveness of health care.
Prerequisites: HITE 2100, HITE 2200, or permission of instructor.
Offered: Spring.
- HITE 2600 Professional Practice I** (0-20-2)
Professional practice experience in an acute care setting that provides the student the opportunity to apply and develop the skills learned throughout the course curriculum that are vital in the management of health information.
Corequisite: HITE 2610, HITE 2650.
Prerequisites: HITE 2100, HITE 2110, HITE 2150, HITE 2160, HITE 2170, HITE 2250, HITE 2500.
Offered: Fall and Spring.
- HITE 2610 Professional Practice II** (0-20-2)
This course is a continuation of HITE 2600, providing additional professional practice experience as the student applies skills learned throughout the course curriculum. Students will have the opportunity to experience the workflow of the acute care setting from beginning to end.
Prerequisite: HITE 2100, HITE 2110, HITE 2150, HITE 2160, HITE 2170, HITE 2250.
Corequisite: HITE 2600, HITE 2550, HITE 2650.
Offered: Fall and Spring.
- HITE 2650 Seminar on Health Information Technology** (1-0-1)
Exploration of current issues and trends in the health information profession and in the health care industry with emphasis on review for RHIT exam.
Prerequisites: HITE 2100, HITE 2110, HITE 2150, HITE 2160, HITE 2170, HITE 2250, HITE 2400, HITE 2500, HITE 2550, HITE 2600, or permission of instructor.
Corequisites: HITE 2600, HITE 2160.
Offered: Fall and Spring.
- HITE 2717 Registry Organization** (3-0-3)
An introduction to cancer registries; hospital-based and central registries; legal issues and confidentiality; focus on management functions of budgeting, annual reports, staffing, computer hardware and software requirements.
Prerequisites: Admission to the Cancer Registry Management Program and completion of all learning support requirements.
Corequisite: HITE 2724, HITE 2738, HITE 2752.
Offered: Summer.
- HITE 2721 Introduction to ICD for Registry Management** (3-0-3)
Introduction to the concepts of applying numeric codes to text information collected from medical records for the purpose of classifying patient mortality and morbidity. Emphasis is placed on coding conventions, guidelines and rules related to benign and malignant neoplasms, identified or uncertain histologies, and primary or secondary sites.
Corequisite: HITE 2100, HITE 2423.
Prerequisite: BIOL 1100K, ALHE 1120.
Offered: On demand.

- HITE 2724 Registry Operations** (3-0-3)
 Focus on CoC Standards, cancer committees, cancer conferences and quality monitoring.
 Prerequisite: Admission to the Cancer Registry Management Program.
 Completion of all LS requirements.
 Corequisites: HITE 2717.
 Offered: Summer.
- HITE 2731 Patient Follow-up** (3-0-3)
 This course covers cancer patient follow-up methodology, confidentiality and ethical issues; identification of second primaries, recurrence, spread of disease and survival data. Physical, patient, and other follow-up resources and activities will be introduced.
 Prerequisites: Admission to the Cancer Registry Management Program.
 Corequisite: HITE 2745, HITE 2752.
 Offered: Spring.
- HITE 2738 Oncology Coding and Staging Systems** (3-3-4)
 Concepts of coding and staging of malignant neoplasms, including a general overview of International Classification of Disease for Oncology (ICD-O) nomenclature and classification system; AJCC and SEER staging extent of disease concepts used by physicians and cancer surveillance organizations to determine treatment and survival.
 Prerequisites: HITE 2717, HITE 2724, HITE 2423.
 Corequisites: HITE 2731, HITE 2752.
 Offered: Spring.
- HITE 2745 Abstracting Principles I** (2-3-3)
 Introduction to the principles of cancer registry abstracting; identification and selection of appropriate clinical information from medical records in a manner consistent with cancer registry core data item requirements recording; coding and staging site-specific cancer information; manual and computerized applications will be introduced.
 Prerequisites: Admission to the associate degree in Health Information Technology; HITE 2717, HITE 2738, HITE 2423.
 Corequisites: None.
 Offered: Fall.
- HITE 2746 Abstracting Principles II** (2-3-3)
 Continuation of the applications of the principles of cancer registry abstracting; identification and selection of appropriate clinical information from medical records in a manner consistent with cancer registry core data item requirements recording; coding and staging site-specific cancer information; use of quality control edits to assure timelines, completeness and accuracy of data.
 Prerequisites: Minimum of an associate degree in Health Information Technology; HITE 2724, HITE 2731, HITE 2738, HITE 2745, HITE 2717. HITE 2423.
 Corequisites: HITE 2759.
 Offered: Spring.

- HITE 2752 Cancer Statistics and Epidemiology** (2-0-2)
 Introduction to cancer statistics, descriptive and analytic, epidemiology, cancer surveillance, annual report preparation, presentation of cancer data and special studies; use of cancer statistical data for marketing and strategic planning.
 Prerequisites: HITE 2717.
 Corequisites: HITE 2731, HITE 2738.
 Offered: Fall and Spring.
- HITE 2759 Clinical Practicum** (0-160-5)
 Clinical experience performing actual tasks in registry management, data collection processes, data utilization, and computer applications under the supervision of a CTR (Certified Tumor Registrar.)
 Prerequisites: HITE 2717, HITE 2723, HITE 2724, HITE 2731, HITE 2738, HITE 2745.
 Corequisites: HITE 2746.
 Offered: On demand.
- HLTH 1150 Principles & Practices of Well-Being** (2-0-2)
 A study of health promotion education covering topics such as consequences of lifestyle choices, behavior modification of coronary risk factors, psychological motivation techniques, and application of wellness screening.
 Prerequisite: None.
 Offered: On demand.
- HLTH 1160 First Aid, CPR and AED Essentials** (2-0-2)
 Trains students to provide immediate first aid care for most injuries and medical situations until advanced medical help arrives. Red Cross certification for Adult CPR, Infant and Child CPR, and Standard First Aid is issued to those who successfully complete Red Cross requirements.
 Prerequisite: None.
 Offered: Fall, Spring.
- HLTH 1161 Human Sexuality** (2-0-2)
 Basic information about human sexuality which includes anatomy, pregnancy-childbirth, birth control, sexual variations, and sexually transmitted diseases.
 Prerequisite: None.
 Offered: Spring.
- HLTH 1162 Weight Management** (2-1-2)
 Basic principles of weight management and body composition. Students are required to keep daily nutrition logs as well as exercise in the Darton College Fitness Facility.
 Prerequisite: None.
 Offered: On demand.
- HLTH 1163 Personal Health** (2-0-2)
 Health problems and trends in modern health practices. Nutrition, heart disease, fitness, and consumer health protection.
 Prerequisite: None.
 Offered: Fall.

- HLTH 1164 Stress Management** (2-0-2)
 This course provides an introduction to various strategies that can be utilized by individuals and groups to counteract the effects of stress in their lives. The concepts of health promotion, disease prevention, self-care and healing provide the framework within which the student experiences the use of various stress management strategies.
 Prerequisite: None.
 Offered: On demand.
- HLTH 1165 Mental Health** (2-0-2)
 Causes, types, treatment, and prevention of mental illness. Consideration given to society's reaction to the mentally ill and how to maintain mental health.
 Prerequisite: None.
 Offered: On demand.
- HLTH 1166 Drugs and Drug Abuse** (2-0-2)
 Basic information about drug use and abuse which includes alcohol, depressants, narcotics, tobacco, stimulants, psychedelics, marijuana, over-the-counter drugs, and prescription drugs.
 Prerequisite: None.
 Offered: Fall.
- HSEC 2109 Introduction to Homeland Security** (3-0-3)
 This course provides the historic overview of the terrorist threat which influenced the establishment of the Department of Homeland Security (DHS.) The statutory authority, organization, structure, processes and policies of the DHS will be examined. The course will also briefly review the role of National Intelligence and technology in supporting the capabilities of the DHS as well as its future role. An examination of the current National Strategy for Homeland Security will also be included.
 Prerequisite: Satisfactory scores on the English and Reading placement examinations or enrollment in ENGL 0099 and READ 0099.
 Corequisite: None.
 Technology: 100% online.
 Offered: On demand.
- HSEC 2114 National Response Plan** (3-0-3)
 The NRP provides the true national framework for the coordination and interaction between Federal, State, local, tribal and volunteer organizations to help save lives and protect America's communities. The NRP provides the complete spectrum of incident management activities to include the prevention of, preparedness for, response to, and recovery from terrorism, major natural disasters, and other major emergencies as well as the best practices from a wide variety of incident management disciplines to include fire, rescue, emergency management, law enforcement, public works, and emergency medical services. This course provides an in-depth review of the NRP and its supporting annexes.
 Pre or Corequisite: HSEC 2109.
 Technology: 100% online.
 Offered: On demand.

- HSEC 2123 Terrorism and Homeland Security** (3-0-3)
 Terrorism against the U.S. was the driving force behind the creation of the Department of Homeland Security and continues to be the shaper of its strategies. This course gives the student an understanding of international and domestic terrorism, to include a review of current terrorist groups, goals, past exploits, targeting methods, etc. It also examines the specific national policies which pertain directly to the identification and prevention of terrorist acts against the U.S.
 Pre or Corequisite: HSEC 2109.
 Technology: 100% online.
 Offered: On demand.
- HSEC 2127 The U.S. Intelligence Community; Links to HSEC** (3-0-3)
 Homeland Security programs are only as effective as the U.S. Intelligence community can make them. This course will examine the agencies which make up the U.S. National Intelligence community and their interaction/coordination with the Department of Homeland Security.
 Pre or Corequisite: HSEC 2109.
 Technology: 100% online.
 Offered: On demand.
- HSEC 2131 Introduction to Emergency Management** (3-0-3)
 A hands-on course which provides students with planning procedures to identify vulnerabilities, assess risk and develop mitigation plans to minimize the affects of natural & man-made disasters which will have a significant impact on the security of the communities & infrastructure at the local, state & national level. This course will also thoroughly examine the National Incident Management System (NIMS) & Incident Command Systems (ICS) which enable first responders from different jurisdictions & disciplines to better coordinate/cooperate during the response efforts to a disaster.
 Pre or Corequisite: HSEC 2109.
 Technology: 100% online.
 Offered: On demand.
- HSEC 2134 Securing our Transportation Systems** (3-0-3)
 Mass transportation systems have been a principle target of terrorist actions both in the U.S. & around the world and continue to remain vulnerable due to the mass effect that a terrorist action can have. These systems continue to be the primary method to move people & trade goods into, out of & across the U.S. The Department of Transportation, working closely with the Department of Homeland Security, has developed numerous security preparedness plans & a national freight transportation policy that includes national strategic objectives. This course will conduct an examination of the threats, vulnerabilities to U.S. transportation systems & the programs, technologies & practices used to counter these threats.
 Pre or Corequisite: HSEC 2109.
 Technology: 100% online.
 Offered: On demand.

HSEC 2138 Immigration Threats: Securing our Borders (3-0-3)

The protection of our borders from illegal entry by land, air and sea is a growing area of focus for many federal agencies. This course will examine the current methods used by federal agencies to protect our borders and will also review current national policies as as the Secure Border Initiative (SBI), Coast Guard Biometric Collection Program, Immigration and Customs Enforcement (ICE), and Mutual Agreement between Government and Employees (IMAGE.) The course will also include some information-sharing capabilities and programs between federal agencies.

Pre or Corequisite: HSEC 2109.

Technology: 100% online.

Offered: On demand.

HSEC 2142 Protecting Critical Infrastructure (3-0-3)

The security of critical infrastructure is paramount to a government's ability to provide services & governance to its people. That fact makes these assets likely targets of terrorism as the effects of a successful attack will be widespread & gain the desired attention that is the intent of the attack. This course will cover planning considerations and mitigation programs to protect these critical resources from attack. The course will also examine the National Infrastructure Protection Plan (NIPP) & related Homeland Security Presidential Directives (HSPD.)

Pre or Corequisite: HSEC 2109.

Technology: 100% online.

Offered: On demand.

HSEC 2146 Protection of Hazardous Material (3-0-3)

A hands-on course which examines the multitude of hazardous materials present in our daily environment. This course will provide students with some planning, mitigation and emergency response principles to deal with the protection and response to attacks involving hazardous materials, the protection of the environment, critical infrastructure and citizens.

Pre or Corequisite: HSEC 2109.

Technology: 100% online.

Offered: On demand.

HSEC 2153 Theories of Terrorism: Analysis through Case Studies (3-0-3)

The course will present a format of the most sophisticated theories by the best terrorist analysts in the world, while still focusing on the domestic and international threats of terrorism and the basic security issues that surround terrorism today. Students will demonstrate their understanding of the strategies and principles gained through previous courses by conducting an analysis of these articles in the context of current U.S. strategies and programs.

Prerequisites: HSEC 2114, National Response Plan; HSEC 2123, Terrorism and Homeland Security.

Corequisite: None.

Technology: 100% online.

Offered: On demand.

HSEC 2159 Information Security (INFOSEC) (3-0-3)

Information security transcends all national borders and reaches out from the global network. Whether at the local, state or national level and including the private sector, critical information must be shared across internet and intranet as a principal part of required daily procedures. As a result, these institutions are vulnerable to cyber attacks by domestic and international terrorists as well as foreign business competitors. The prevention of intrusion, data theft and data loss is paramount to maintaining the security of public infrastructure, protecting sensitive information and providing essential services to both the private and public sector. This course will examine topics such as asset identification, human factors, compliance with regulations, personnel security, risk assessment and ethical considerations as well as computer and network security tools and methods. It will provide an up-to-date look at the whole range of security and information topics. In post-9/11 times, managers and IT Professionals need to address a wide range of security-related issues, and develop security systems that take all these diverse factors into account.

Pre or Corequisite: HSEC 2109.

Technology: 100% online.

Offered: On demand.

HSEC 2164 Corporate Security (3-0-3)

This course outlines the essential roles of corporate & municipal managers & demonstrates the importance of their relationships with federal, state, & local government agencies as well as public and private community sectors in conducting emergency planning. The focus is on proactively planning for emergencies, particularly in the recognition & advance coordination of response to incidents instead of simply implementing emergency measures. Topics include the overall scope of comprehensive emergency planning; the types of hazards & risks faced by emergency response personnel, as well as the public, in typical emergencies; & provide specific recommendations regarding the immediate & long-term health & safety of emergency response personnel. Finally, coursework will discuss a range of issues that must be given special attention in the development & implementation of any emergency response plan including: hazard & risk reduction, decontamination, data & information management, monitoring strategies & devices, terrorism, & the training of emergency response personnel.

Pre or Corequisite: HSEC 2109.

Technology: 100% online.

Offered: On demand.

- HUST 1100 Introduction to Human Services** (3-0-3)
 This course is designed to provide the student with an awareness of the conditions in modern society that impact the health of individuals, families, & communities. It provides an introduction to the field of human services. Topics include the history and philosophical foundations of human services & the identification of populations served by human service workers. The principles of human services, essential skills, & roles required to develop an appreciation of what it means to be a human services worker are emphasized. Students will also explore current trends and changes in the human services and health care delivery system; the emerging data base on the mind-body relationship in health and illness. Attention is specifically given to managed care and its impact on health care delivery, the biopsychosocial model of assessment and diagnosis, and the interpretation of journal articles from professional health-related publications.
 Prerequisite: Admission to HST program.
 Offered: Fall and on demand.
- HUST 1105 Therapeutic Communications for Healthcare Professionals** (3-1-3)
 An introductory course covering the communication skills essential to a helping relationship using a patient/client centered model. Skills emphasized are interviewing, listening, attending to patient/client verbal & non-verbal cues, problem-definition, negotiation, confrontation, & written documentation. Application of communication theory & utilization of communication skills to elicit a psychosocial history, identify patient/client assets & limitations, & to arrive at a mutually acceptable definition of the "problem" with a range of human services clientele are emphasized. The central focus of this course is on how a repertoire of communication skills relate to critical thinking & problem-solving skills.
 Prerequisites: PSYC 1101, ALHE 1105, HUST 1100 or permission of instructor.
 Offered: Spring.
- HUST 1110 Families and Other Systems** (3-1-3)
 This didactic & experiential course provides an introduction to family systems theory and its implication in family assessment, family therapy, & agency/institution analysis. Topics include an historical perspective on the evolution of family therapy, basic system theory concepts as applied to families & other systems, the family life cycle, & an overview of the major models of family therapy. The student will learn basic family assessment methods & interventions to enable the development of initial treatment plans & facilitate the referral of families to the appropriate community resources.
 Prerequisites: HUST 1100, PSYC 1101 or permission of the instructor.
 Offered: Spring.
- HUST 1115 Crisis Intervention** (2-0-2)
 In this course emphasis is placed on both theoretical & practical understanding of human crises. The term "crisis" is defined, levels of severity of crises are differentiated, basic crisis counseling to evaluate crises are introduced, intervention techniques are explored, & crisis resolution is examined.
 Prerequisite: Admission to HST program or permission of the instructor.
 Offered: Fall.

- HUST 2000 Group Theory and Process** (3-1-3)
 This course is designed as an introduction to the theory and process of group interaction. It will combine didactic & experiential activities that will enable the student to become familiar with different types of groups, to recognize the dynamics of group functioning, to understand the rationale for group work, to recognize the skills required to become an effective group facilitator, & to have direct experience in planning, participating in, & leading a group session. Prerequisites: HUST 1100, HUST 1105, HUST 1110, HUST 1115 or permission of the instructor.
 Offered: Fall, Summer.
- HUST 2050 Counseling Theories & Methods** (3-0-3)
 This course provides an introduction to the major theories of counseling. For each identified theory, basic concepts, definitions of health and normalcy, and strategies and interventions will be examined. The student will apply these theories to real case examples and will develop his/her own theory of counseling. Prerequisites: HUST 1100, HUST 1105, HUST 1110, HUST 1115 or permission of the instructor.
 Offered: Fall.
- HUST 2150 Human Services Practicum** (0-6-2)
 This introductory practicum offers the human services student the opportunity to apply theoretical learning in selected health agency settings for 6 hours per week. The student will work under direct supervision of qualified agency personnel. The student will be required to participate in a one hour weekly seminar which will focus on integrating these applied experiences with classroom learning. Prerequisites: HUST 1100, HUST 1105, HUST 1110, HUST 1115 or permission of the instructor.
 Offered: Spring.
- HUST 2210 Community/Mental Health Field Placement I** (0-12-4)
 The student will spend 12 hours per week in a field setting related to his/her health/mental health specialty track. The student will have the opportunity for direct client contact and will, under supervision, enhance skills in interviewing, observing, reporting and assessing client needs. The student will be required to participate in a one-hour weekly seminar which will focus on integrating these applied experiences with classroom learning. Prerequisites: HUST 2150 or permission of the instructor.
 Corequisite: None
 Offered: Fall.
- HUST 2220 Community/Mental Health Placement II** (0-15-5)
 The student will spend 15 hours per week in a second field setting related to his/her health/mental health specialty track. The student, under supervision, will further refine his/her service coordination skills & intervention techniques in direct service delivery. The student will be required to participate in a one-hour weekly seminar which will focus on integrating these applied experiences with classroom learning. Prerequisites: HUST 2000, HUST 2050, HUST 2210, HUST 2650, HUST 2700 or permission of the instructor.
 Offered: Spring.

- HUST 2310 Addiction/Substance Abuse Placement I** (0-12-4)
 The student will spend 12 hours per week in a field setting related to his/her addiction/substance abuse counselor specialty track. The student will have the opportunity for direct client contact and will, under supervision, enhance skills in interviewing, observing, reporting, and assessing client needs. The student will be required to participate in a one-hour weekly seminar which will focus on integrating these applied experiences with classroom learning.
 Prerequisites: HUST 2150.
 Corequisite: None.
 Offered: Fall.
- HUST 2320 Addiction/Substance Abuse Placement II** (0-15-5)
 The student will spend 15 hours per week in a second field setting related to his/her addiction/substance abuse specialty track. The student, under supervision, will further refine his/her service coordination skills and intervention techniques in direct service delivery. The student will be required to participate in a one-hour weekly seminar which will focus on integrating these applied experiences with classroom learning.
 Prerequisites: HUST 2000, HUST 2050, HUST 2650, HUST 2700, HUST 2310.
 Offered: Spring.
- HUST 2650 Applied Community Health** (3-0-3)
 This course will focus on the application of previous coursework to a variety of healthcare settings. The student is introduced to the field of community health and to the provision of services to people with a wide range of health problems, including a specific emphasis on patient/client populations with disabilities. Topics covered include basic concepts of health/mental health; major types of disabilities; practical usage of the DSM-IV; dual diagnosis and treatment issues; personality disorders and addicted patients/clients; and commonly used interventions to prevent, promote and/or restore the health/mental health of individuals, families and groups. Course material will be directly linked to field placement experiences.
 Prerequisites: HUST 2150 or permission of the instructor.
 Corequisite: None.
 Offered: Fall, Summer.
- HUST 2700 Understanding and Treating Addictions** (3-0-3)
 This course is designed to provide basic knowledge in the field of addictions. Emphasis is in three major areas: the biopsychosocial factors of alcoholism, drug addiction, & other types of addiction; the pharmacology of psychoactive substances; & the eight components of the skill groups in addiction counseling. Course material in all three areas will be directly linked to the field placement experiences for those students working in addiction/substance abuse treatment settings.
 Prerequisites: HUST 2150 or permission of the instructor.
 Corequisite: None.
 Offered: All Semesters.

- HUST 2750 Current Trends in Addiction & Mental Health** (3-0-3)
 This course addresses contemporary issues in addictions and mental health. Emphasis is in four major areas: ethnic and cultural issues that influence diagnosis, treatment and utilization of services, special populations such as consumers/clients with HIV/AIDS; co-occurring disorders; and matching treatment services to individual client needs (i.e., brief therapy, partial hospitalization, out-patient treatment, etc.) In addition attention will be given to the following current issues in the fields: treatment issues for adolescent and geriatric consumers/clients; spiritual concerns and disciplines; gay/lesbian issues; psychopharmacology; relapse dynamics and prevention, and managed care and treatment costs.
 Prerequisite: HUST 2650, HUST 2700, HUST 2210 or HUST 2310 or permission of the instructor.
 Offered: Fall, Spring.
- INED 2902 International Perspectives** (1-2-2)
 This course is designed to enhance and enrich the educational experience of students who travel abroad in a program sanctioned by Darton College. It will provide students with an introduction to the culture(s) to be visited, an understanding and appreciation of the importance of the specific sites on the itinerary, and orientation to some of the cultural/social/political issues specific to the area. This course requires 30 academic hours of instruction.
 Prerequisite: None.
 Corequisite: Enrollment in (one of) the travel abroad program(s) sanctioned by Darton College.
 Offered: On demand.
- INED 2903 International Perspectives** (2-2-3)
 This course is designed to enhance and enrich the educational experience of students who travel abroad in a program sanctioned by Darton College. It will provide students with an introduction to the culture(s) to be visited, an understanding and appreciation of the importance of the specific sites on the itinerary, and orientation to some of the cultural/social/political issues specific to the area. This course requires 45 academic hours of instruction.
 Prerequisite: None.
 Corequisite: Enrollment in (one of) the travel abroad program(s) sanctioned by Darton College.
 Offered: On demand.
- ISCI 2001 Foundations of Life/Earth Science** (2-2-3)
 This course is an Area F science course for early childhood education majors. This course will emphasize the understanding and use of the major concepts of life and earth science, including the characteristics and interdependence of life, and the major earth systems. As a general theme, strategies of investigating science will be used and discussed in the context of various topics.
 This course may only be used as an Area F course for Early Grades Education Major.
 Prerequisites: Successful completion of one Area D Science Course.
 Corequisites: None.
 Offered: All semesters.

- ISCI 2002 Foundations of Physical Science** (2-2-3)
 This course is an Area F science course for early childhood education majors. This course will emphasize the understanding and use of the major concepts of physical science, including physics and chemistry. As a general theme, strategies of investigating science will be used and discussed in the context of various topics.
 This course may only be used as an Area F course for Early Grades Education Major.
 Prerequisites: Successful completion of one Area D Science course.
 Corequisites: None.
 Offered: All semesters.
- JAPN 1001 Elementary Japanese I** (3-0-3)
 JAPN 1001 is an Introduction to Japanese language, both spoken and written, and orientation to Japanese culture.
 Prerequisites: READ 0099 and ENGL 0099.
 Offered: Fall, Spring.
- JAPN 1002 Elementary Japanese II** (3-0-3)
 JAPN 1002 is a continuation of JAPN 1001 and includes expansion of vocabulary and grammar, and practice in conversation, writing, and reading, as well as advancing knowledge of Japan related issues.
 Prerequisite: JAPN 1001 or equivalent.
 Offered: Spring.
- JAPN 2001 Intermediate Japanese I** (3-0-3)
 JAPN 2001 is a continuation of JAPN 1002 and includes intermediate grammar, expansion of vocabulary and continued practice in conversation, writing, and reading and further extension of Japan related issues.
 Prerequisite: JAPN 1002 or equivalent.
 Offered: Fall.
- JAPN 2002 Intermediate Japanese II** (3-0-3)
 JAPN 2002 is a continuation of JAPN 2001 and includes intermediate grammar, expansion of vocabulary and continued practice in conversation, writing and reading, and advancing knowledge of Japan related issues.
 Prerequisite: JAPN 2001 or equivalent.
 Offered: Spring.
- JOUR 1000 Journalism Practicum** (0-0-1)
 This course is a practicum through which students do the planning, research, writing, editing, and lay-out necessary to publish a newspaper. JOUR 1000 is open to students taking news writing and reporting and to students working on the school newspaper. JOUR 1000 may be taken each semester, but the credit does not substitute for other journalism courses required in the journalism degree program.
 NOTE: Only one hour of JOUR 1000 will count toward a degree.
 Prerequisite: JOUR 1110 or permission of the instructor.
 Offered: On demand.

- JOUR 1100 Introduction to Mass Communication (same as COMM 2230)** (3-0-3)
 JOUR 1100 is a survey of the field of mass communication, including newspapers, magazines, radio, television, cable television, and public relations and advertising, with emphasis on the historical development, current practices, and future trends of these media. This course is also listed as COMM 2230.
 Prerequisite: None.
 Offered: Fall and Spring.
- JOUR 1110 News Writing (same as COMM 2235)** (3-0-3)
 JOUR 1110 is an introductory course in writing for the mass media, with emphasis on gathering, writing, and reporting for newspapers and broadcast media. This course is also listed as COMM 2235.
 Prerequisite: ENGL 1101.
 Offered: Fall.
- JOUR 1111 Writing for Television, Radio, and the New Media** (3-0-3)
 This course teaches students to write for a variety of genres and media. Includes discussions of how and why journalism has evolved from newspapers and broadcast in the 20th century to newspapers, broadcast, cable, and the social media in the 21st century. The course will also provide instruction and practice in writing for social media and instruction in how people access, use, and produce news. Careful attention will be given to the interactive nature of today's reporting and blogging.
 Prerequisite: ENGL 1101.
 Corequisite: None.
 Offered: Spring semester.
- JOUR 2100 Introduction to Broadcast Production** (3-3-3)
 This class will allow students to produce a wide array of television productions, including public service announcements, video/audio montages, news-style packages, and studio-based shows. The course will instruct students on how to operate video cameras, audio and lighting equipment, and editing equipment. Finally, the course will allow students to explore the variety of career opportunities in mass media.
 Prerequisite: None.
 Corequisite: None.
 Offered: Fall semester.
- LEAD 1101 Leadership Development** (2-0-2)
 The purpose of the course is to help students identify the attributes of effective leaders so that they can build their leadership potential and develop skills that will be of benefit to them personally and in their chosen profession.
 Corequisite: Minimum COMPASS reading score of 74 or enrollment in READ 0099.
 Prerequisite: None.
 Offered: On demand.

- LEAD 1115 Servant Leadership** (Pending Council on Gen Ed approval) (3-0-3)
 Through participation in the Servant Leadership course, students will gain knowledge of the styles and skills of leadership. They will be introduced to the concepts of servant leadership and how they compare to the other leadership philosophies. This course helps students to understand ethics in leadership and focus on applying universal values in practical situations.
 Corequisite: None.
 Prerequisite: Completion of all Learning Support English and Reading.
 Offered: Every semester.
- MATH 0097 Introductory Algebra** (4-0-4)
 MATH 0097 is an introductory algebra course designed for students with some mathematical background who need additional algebraic skills. Topics include fractions, decimals, signed numbers, linear equations, systems of equations in two variables, exponents, inequalities, polynomials, factoring, and graphing linear equations. Topics will be supported by appropriate technology. Exit requirement: A grade of "C" or better in the course.
 Placement: A score below 37 on the COMPASS Algebra Test.
 Offered: All semesters.
- MATH 0099 Intermediate Algebra** (4-0-4)
 MATH 0099 is a continuation of MATH 0097. Topics include linear equations and inequalities, factoring, polynomials, exponents, roots and radicals, rational expressions, complex numbers, quadratic equations, and basic elements of geometry. Topics will be supported by appropriate technology. Exit Requirement: A grade of "C" or better in the course and a Compass Algebra Test score of 37 or above.
 Placement: A CPC deficiency and a score of 37 or above on the COMPASS Algebra Test; or successful completion of MATH 0097.
 Offered: All semesters.
- MATH 1001 Quantitative Skills and Reasoning** (3-0-3)
 This course is an alternative in Area A of the Core Curriculum and is not intended to supply sufficient algebraic background for students who intend to take Precalculus, trigonometry, or the calculus sequence for mathematics and science majors. This course places quantitative skills and reasoning in the context of experiences that students will be likely to encounter. It emphasizes processing information in context from a variety of representations, understanding of both the information and the processing, and understanding which conclusions can be reasonably determined. A graphing calculator is required. MATH 1001 is a math course for non-science majors and may be used as a prerequisite to MATH 2205 and/or MATH 1145. Students receiving credit for MATH 1001 cannot receive credit for MATH 1111.
 Prerequisites: MATH 0099 or satisfactory score on math placement test.
 Offered: Every Semester.
- MATH 1111 College Algebra** (3-0-3)
 This course is a functional approach to algebra that incorporates the use of applied technology. Emphasis will be placed on the study of functions and their graphs, inequalities, and linear, quadratic, piece-wise defined, rational, polynomial, exponential, and logarithmic functions. Appropriate applications will be included. A graphing calculator is required. Students receiving credit for MATH 1111 cannot receive credit for MATH 1001.
 Prerequisite: MATH 0099 or satisfactory score on math placement test.
 Offered: All semesters.