

MANAGEMENT (0510)
Business Division
RECOMMENDED COURSES FOR
CERTIFICATE PROGRAM

The Management Certificate program is designed to provide the student with the basic fundamentals needed for employment in a wide variety of business enterprises, ranging from industrial and commercial settings to retail, information, and service industries. The student will develop an understanding of the management skills necessary to be successful in today's competitive work environment.

Students are cautioned that this program is not designed for those who intend to pursue a four-year degree in Business Administration at most colleges.

No more than nine hours can be taken in core curriculum courses. **Students will need to have their program of courses approved by an advisor from the Business Division before being enrolled into this program.**

		Sem. Hrs.
MATH 1111	College Algebra	3
ENGL 1101	English Composition I	3
CISM 2201	Fundamentals of Computer Applications	3
	TOTAL	9
Electives	ACCT/BUSA/COPR/ECON/HSEC/OCEX*	19-21
	Certificate Total	28-30

*Or other courses approved by the Business Division advisor.

Depending on your enrollment status, you may be required to take DART 1000, "First Year Experience." Please refer to Section 7 Academic Support Services Paragraph I