

- PARA 2150 Paralegal Certification Review** (1-0-1)  
This one-hour course provides a comprehensive review of relevant material for the paralegal student who will pursue national certification by examination. Students will be provided with tips for studying and will utilize sample tests and other tools to prepare for the national certification examination.  
Prerequisite: Completion of at least six PARA courses or permission of program director.  
Offered: On demand.
- PARA 2160 Special Topics in Paralegal Studies** (3-0-3)  
This course provides students with an opportunity to study selected advanced topics or current issues in the law relevant to paralegal students. Students may repeat this course as long as different topics are offered and as long as they do not exceed the maximum number of hours permitted. A maximum of six credit hours in special topics may be applied toward program graduation requirements in the Associate of Applied Science Degree. A maximum of three credit hours in special topics may be applied toward the certificate.  
Corequisite: Minimum Compass reading score of 74 or enrollment in READ 0099, PARA 1110 or permission of program director..  
Prerequisite: None.  
Offered: Summer semester, or as needed.
- PARA 2164 Criminal Law and Procedure** (3-0-3)  
This course provides an overview of criminal law and the criminal trial process with an emphasis on the paralegal's role. Students will explore the history and structure of the American legal system, relevant common and statutory law, constitutional protections, the identification and basic elements of crimes, and the criminal trial process. Students will become well-informed about the resources available to paralegals and where to access those resources to serve clients effectively.  
Corequisite: Minimum Compass reading score of 74 or enrollment in READ 0099, PARA 1110 or permission of the program director.  
Prerequisite: None.  
Offered: Fall semester, every other even year.
- PHED 0085 Lifeguard Management – Institutional Credit Only** (2-0-2)  
As an American Red Cross course, the purpose of the Lifeguard Management course is to provide participants who have administrative or supervisory responsibilities for the performance of lifeguards with the skills and knowledge to effectively manage lifeguards and to create an environment that keeps patrons, lifeguards and the aquatic facility safe.  
Will not count as an Area G requirement.  
DOES NOT SATISFY ANY CORE REQUIREMENTS. WILL NOT TRANSFER.  
Prerequisites: None.  
Offered: On demand.