

Returned Check Fees - Students whose checks to the College are returned by their bank due to insufficient funds or other reasons will be charged a service charge of \$25 or five percent of check amount, whichever is larger.

Graduation Fee - Candidates for graduation will be charged a \$50 fee to cover costs related to graduation. This is payable at the time the student applies for graduation, usually at the beginning of the semester in which graduation is anticipated. A \$15 late fee will be applied if deadline is missed.

Transcripts - Students who have discharged all financial obligations to the College are entitled to receive, or to have transmitted, transcripts of their academic record. There will be no charge for the first transcript. A charge of \$2 will be made for each additional transcript.

Physical Education Uniforms - No uniform is required of students enrolled in physical education classes. Appropriate dress will be discussed for each class.

Financial Obligations to the College - All educational records will be withheld for students who have a financial obligation to the College. These records will be released when the obligation is satisfied. Default on repayment of a student loan is an example of such an obligation.

Other Fees - Information concerning special costs associated with certain career programs such as Health Sciences and Nursing may be found in the description of such programs.

Background Check - To satisfy Joint Commission requirements, clinical affiliates of the Health Sciences and Nursing programs may require students to undergo a criminal background check and drug screen before accepting them for clinical rotations. Darton State College intends to use a company call Pre-Check to furnish the required background check. The cost for this background check will be \$49.50 and students will be assessed this fee in their first semester in the program. The student signs a release form allowing Pre-Check to conduct the check. Results of the check released to the program are limited to informing the program the applicant is "Clear." In the event the report is not "clear" the student will be able to access the report from PreCheck and may possibly be able to clear up the record. Clinical facilities may or may not accept students with prior convictions depending on the circumstances. The clinical facilities decision is final. In this event, the program will attempt to assign the student to a different facility. Students should realize it is very likely all clinical facilities will have similar requirement.

B. SENIOR CITIZENS

Eligible Georgia residents 62 years of age or older may enroll for resident academic credit on a "space available" basis without payment of matriculation fees. Supply fees, laboratory fees, or activity and athletic fees are the responsibility of the student. Proof of age must be provided.

C. REFUNDS

The refund amount for students withdrawing from the institution shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester. The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount equals 60%.

Students that withdraw from the institution when the calculated percentage of completion is greater than 60%, are not entitled to a refund of any portion of institutional charges. No