

COURSE	Semester HOURS	GRADE EARNED	GRADE POINTS
ENGL 0989	*3	B	0
MATH 1111	3	C	6
HIST 2111	3	A	12
BUSA 2106	3	B	9
POLS 1105	2	A	8
PHED 1115	<u>1</u>	B	<u>3</u>
	12		38

$$38 \div 12 = 3.16 \text{ Grade Point Average}$$

*Institutional Credit

A sample computation of a cumulative GPA is shown below:

	Grade Point Average	Hours Carried	Hours Credit Earned	Grade Points
Current	2.87	16	16	46
Previous Cumulative	1.94	17	12	33
Current Cumulative	2.39	33	28	79

It should be noted that the current cumulative grade point average is the quotient of the hours carried and grade points and is not the arithmetic average of prior grade point averages. For graduation GPA, the higher grade is used.

Repetition of Courses - A student may repeat a previously attempted course if required by academic regulations and/or upon the approval of his academic advisor. When a course is repeated, the higher grade will be used in determining the student's cumulative grade point average.

When a course is taken which is similar to a course previously taken, credit cannot be received for both. Credit will be given for the course most recently taken, even if the most recent grade is lower than the previous grade.

Dean's List - The Dean's List for each semester will include those full-time students who earn a 3.40 or higher grade point average. Learning Support and First Year Experience classes are institutional credit only and not included in the calculations for Dean's List.

Merit List - The Merit List each semester will include those part-time students who are taking at least 5 semester hours of college credit work but less than 12. A student must earn a 3.40 grade point average or higher on college credit work. Learning Support and First Year Experience classes are institutional credit only and not included in the calculations for the Merit List.

G. REPORTING GRADES

Darton State College makes students' grades available on-line through each student's individual account with secure access. All possible efforts are taken to expedite processing of grades. Copies of grades will only be mailed to those persons or agencies specifically designated in writing by the student. Students can fill out a grade mailer request form in the Registrar's Office. It is the student's responsibility to keep the Registrar's Office notified of any name and/or address change. Unless notified to the contrary, requested grade reports will be addressed as shown on the student's application for admission. It is also the student's responsibility to report any grade errors to the Registrar's Office within 15 days of receipt.