

**ADVANCED MANAGEMENT (0521)**  
**Business Division**  
**RECOMMENDED COURSES FOR**  
**CERTIFICATE PROGRAM**

The Advanced Management Certificate program is designed to provide the student with the additional fundamentals needed for employment in a wide variety of business enterprises, ranging from industrial and commercial settings to retail, information, and service industries. The student will develop a thorough understanding of the management skills necessary to be successful in today's competitive work environment.

Students are cautioned that this program is not designed for those who intend to pursue a four-year degree in Business Administration at most colleges.

Before entering this program the student must have completed the Management Certificate (0510).

No more than nine hours can be taken in core curriculum courses. **Students will need to have their program of courses approved by an advisor from the Business Division before being enrolled into this program.**

		<b>Sem. Hrs.</b>
ECON 2105*	Principles of Macroeconomics	3
ECON 2106*	Principles of Microeconomics	3
ACCT 2101*	Principles of Accounting I	3
Additional Core Course		<u>3</u>
	<b>TOTAL</b>	<b>12</b>
Electives	ACCT/BUSA/COPR/ECON/HSEC/OCEX*	<b>16-18</b>
	<b>Certificate Total</b>	<b>28-30</b>

\*If any of these courses have already been completed under the Management Certificate program, substitutions will be made.

\*\*Or other courses approved by the Business Division advisor.