

PARALEGAL STUDIES (0383)
Business Division
RECOMMENDED COURSES FOR CAREER
ASSOCIATE OF APPLIED SCIENCE DEGREE PROGRAMS

This program is designed to prepare graduates as competent paralegals or legal assistants. Graduates will gain a broad knowledge of numerous areas of law while strengthening specific legal skills that will enhance their role as non-lawyers in the delivery of legal services. The paralegal program will train students in the practical application of legal theory and develop analytical, critical thinking, communication, and organization skills. While paralegals or legal assistants may not provide legal services directly to the public, graduates of this program will be prepared to work effectively and efficiently with attorneys, clients, and the public and will demonstrate a high regard for ethical behavior, professional responsibility, and confidentiality.

Freshman Year	First Semester	Sem. Hrs.
ENGL 1101	English Composition I	3
MATH 1001	Quantitative Reasoning (or higher)	3
CISM 2201	Fundamentals of Computer Applications	3
PARA 1110	Introduction to the Paralegal Profession	3
PARA 1120	The Understanding of Law	<u>3</u>
		15
	Second Semester	
ENGL 1102	English Composition II	3
POLS 1101	American Government in World Perspective	3
Lab Science	See Core Curriculum, Area D, Lab Sciences.	4
PARA 1130	Legal Research and Writing	3
PARA 1140	Litigation and Trial Practice	<u>3</u>
		16
Sophomore Year	First Semester	Sem. Hrs.
COMM 1110	Public Speaking**	3
PSYC 1101 or	General Psychology	
SOCI 1101	Introduction to Sociology	3
ACCT 2101	Principles of Accounting I	3
PARA 1150	Real Estate Law	3
PARA elective	PARA elective***	<u>3</u>
		15
	Second Semester	
BUSA 2105	Communicating in the Business Environment	3
PHIL 2010	Introduction to Philosophy	3
PARA 1160	Wills, Trusts, and Estates	3
PARA elective	PARA elective***	3
PARA elective	PARA elective ***	<u>3-4</u>
		15-16
	Physical Education (fitness competency requirement) ****	<u>2</u>
Two-Year Total		63-64

*See AREA D of the Core Curriculum for science course options.

*Critical Thinking Overlay-All Students must satisfy the critical thinking overlay. This requirement must be fulfilled by satisfactory completion of one of the following courses. This competency is usually satisfied in Area B or C.

- COMM 1000 Cultural Diversity in Communication
- COMM 1100 Human Communications
- COMM 1110 Public Speaking