**CISM  1100  Computer Concepts and Software Applications**  (2-0-2)
A course designed to assure a basic level of computer applications literacy, including basic hardware and software, societal issues, word processing and spreadsheet software using Microsoft Word and Excel, as well as Internet use. Taking both CISM 1100 and CISM 1101 is equivalent to CISM 2201. Credit for graduation may be received only for (a) CISM 2201 or (b) CISM 1100 or (c) CISM 1100 and CISM 1101. CISM 2201 and CISM 1100 are related courses; credit may not be received for both.
Corequisite:  None.
Prerequisite:  None.
Offered:  On demand.

**CISM  2201  Fundamentals of Computer Applications**  (3-0-3)
An introduction to computers and computer applications at a level appropriate for basic academic and professional needs.
Corequisite:  None.
Prerequisite:  None.
Offered:  Fall, Spring, Summer.

**COMM  1000  Cultural Diversity in Communication**  (2-0-2)
This course emphasizes the patterns of public and interpersonal communication among and between ethnic groups and minority cultures globally with strategies and skills for improving the quality of those interactions.  This class will deepen the understanding of communication as a social process using the course as a public speaking forum.
This course meets the requirements for the oral communication competency.
Prerequisite:  READ 0099, ENGL 0989 or satisfactory English scores to place into co-requisite remediation or higher.
Offered:  All semesters.

**COMM  1100  Human Communications**  (3-0-3)
This course provides a broad approach to oral communication skills including intrapersonal, interpersonal, small group and public speaking.  The course will also examine intercultural and mass communication.
This course meets the requirements for the oral communication competency.
Prerequisite:  READ 0099, ENGL 0989 or satisfactory English scores to place into co-requisite remediation or higher.
Offered:  On demand.

**COMM  1110  Public Speaking**  (3-0-3)
The organization of materials and the vocal and physical aspects of delivery in various speaking situations will be the focus of this course.
This course meets the requirements for the oral communication competency.
Prerequisites:  READ 0099, ENGL 0099, ENGL 0989 or satisfactory English scores to place into co-requisite remediation or higher.
Offered:  All semesters.