



**CHILD CARE
RESOURCE
& REFERRAL**
OF SOUTHWEST GEORGIA AT ALBANY
ALBANY STATE UNIVERSITY

BFTS Quarterly Bulletin and Training Flyer for Early Childhood Educators

www.asurams.edu/ccrr/

Spring 2019

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BRIGHT FROM THE START

Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive, SE, Suite 754, East Tower, Atlanta, Georgia 30334
(404) 656-5957

Nathan Deal
GOVERNOR

Amy M. Jacobs
COMMISSIONER

January 2019

Dear Georgia Child Care Providers,

Happy New Year!

As we open the 2019 calendar and dive back in to projects and activities, I'd like to highlight the work of the Georgia Foundation for Early Care + Learning that so effectively complements our efforts to support you in serving Georgia's early learners and their families.

Established by Governor Deal and the state General Assembly in 2017, the Foundation shares our vision that every child in Georgia will have access to high-quality early care and education, regardless of family income or location. It works to realize that vision by raising funds from private and public charitable sources to make strategic investments that expand opportunities, improve quality, and support providers in times of need.

Though it is just 2 years old, the Foundation is exceeding all expectations for development and performance. Already, it has raised \$220,000 to buy and distribute Quality Rated signage for programs that have earned a 1-, 2-, or 3-Star rating, plus another \$430,000 in minigrants earmarked for classroom materials and equipment to improve quality in programs that are still pursuing a star rating. Last November, the Foundation made it possible for 43 licensed providers in 20 counties to receive minigrants from a \$25,000 fund donated by Save the Children to help Georgia child care programs recover from Hurricane Michael damage. If you've received money or materials through one of these Foundation initiatives, you know how beneficial they are.

It's gratifying to have such energetic and resourceful partners like all of you and the Foundation working to provide high-quality early childhood care and education throughout Georgia. On behalf of the team at DECAL, thank you for your efforts to date. We look forward to achieving even greater success during what we hope will be a safe, happy, prosperous, and productive 2019 for us all.

Sincerely,

Amy M. Jacobs
Commissioner

CAPS recently improved their website. From the CAPS homepage, you will now see two buttons: [Apply for CAPS](#) and [Become a CAPS Provider](#). The *Apply for CAPS* button brings you to a webpage that details the 4-step application process. *Become a CAPS Provider* brings you to a webpage that explains the process and benefits to becoming a CAPS provider.

CAPS also added additional details to [Eligibility Requirements](#), [CAPS Funding](#), and [CAPS in the Community](#). In addition, recent families and provider communications are now consolidated on the new [CAPS Updates](#) page.

2019 FAMILY CHILD CARE LEARNING HOME, LICENSURE ORIENTATION MEETING FFCLH-LOM, Columbus, GA

Are you interested in opening a Family Child Care Learning Home for 3-6 children?
Attend the mandatory orientation meeting presented by Quality Care for Children.

Information will be presented re:

Child Care Rules and Regulations for Family Child Care Learning Homes
Requirements for the Home
The Licensure Process

Dates and Locations:

February 4, 2019

Clayton State University
CSU East Auditorium
5823 Trammell Rd
Morrow, GA. 30260

May 6, 2019

North Highland Assembly of God Church
Weber Hall (cafeteria)
7300 Whittlesey Boulevard
Columbus, GA 31909

Time and Date:

9:30a.m. - 4:30p.m.

Space is limited to 100 people

Participants MUST download and bring the *Family Child Care Learning Home Applicant's Guide*. This document is found on the Bright from the Start website:

<http://www.decal.ga.gov/CCS/FamilyChildCarelearningHome.aspx>

Sign-in begins, 8:30a.m.

Please pre-register via the Georgia Professional Development Registry:

<https://gapds.decal.ga.gov/default.aspx>

Click "Find Trainings." Type "licensure" in the space for location Name to see dates and locations available. Follow instructions shown on screen to register for the class chosen.

New Users should create an account.

Children are not permitted.

No food or drink allowed.

For questions re: the session, please contact Quality Care for Children directly by calling:

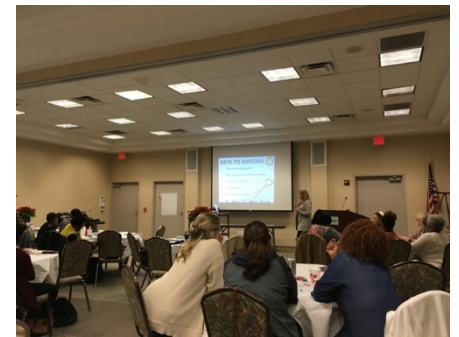
770.276.7025.

A Director's Institute 2018

Presented by the Albany South Georgia Early Learning Committee



The 2018 Director's Institute featuring Kim Sewell, Asst. Project Director for the Best Practices Training Initiative at Georgia State University, was held in Albany on Friday, November 30th. The session titled, "Cruising to Excellence, Director Leadership Training," provided directors with skills and competencies that distinguish extraordinary leaders from ordinary leaders and included self-assessment and reflection in order to define individual goals for growth. It was a fun filled day with food, prizes, and new friendships! Thank you to the directors who attended for pursuing their education in quality child care!



Quality Rated Provider Highlights



Childcare Network #9, Columbus, Georgia 3 Stars!!!

“Childcare Network makes a commitment to work continuously to improve the quality of care we provide to children and families. Childcare Network #9 received 3 stars in July 2018. The school had excellent support from Cindy Fick. Her knowledge of the Quality Rated program along with the hard work from the staff is what made the school a success. Thank you, Cindy, for all you do for Childcare Network. We could not do this without you! “

Romona Nelson, Quality Enhancement Coordinator

Emma Davis, Family Child Care Learning Home, Albany, GA 2 Stars!!

“I am thankful to have been given the opportunity to become a Quality Rated Childcare provider. It has been an empowering journey. The Quality Rated program enables us as childcare providers to provide the children with a safe learning environment to help prepare them for kindergarten and beyond. In our care, the children are also able to play and express themselves. This gives the parents a peace of mind because they know their children are in good hands. Thank you to the team that worked with me from the beginning to the end. I'm proud to be a Quality Rated provider!”



Tommie Hilson, Family Child Care Learning Home, Albany, GA 3 Stars!!!

“Quality Rated helped me to be a better teacher by giving me the knowledge and the tools that I needed so that I can help the children in my center to become better in school. It has also helped me to become a better teacher and advocate for the children to make sure they get all the help they need and I can now balance the children and the parents’ wants and needs to better help everyone at my center. Thanks Quality Rated and everyone who helped me to obtain my 3-star rating!”



Congratulations

to the newest **QUALITY RATED** Programs!

Tabernacle of Praise/McDonough	1 STAR
The Preferred Choice/Griffin	2 STARS
Smith-Henry/Bainbridge	2 STARS
All The Children of the World/Vidalia	1 STAR
Shannon Academy/Forsyth	1 STAR
Appletree Learning Center and Academy III	2 STARS
Georgia Migrant & Seasonal HS Norman Park/Colquitt	1 STAR

Congratulations

to the **QUALITY RATED** Programs
who've increased or maintained their Star Ratings!

YMCA Prime Time@Westside Elementary/Valdosta	1 to 2 STARS
The Kids Depot/Valdosta	1 to 3 STARS

Phase II of the Georgia Professional Development System Launched on January 7, 2019!

Bright from the Start: Georgia Department of Early Care and Learning (DECAL) is pleased to announce the launch of the second phase of the Georgia Professional Development System (GaPDS). The second phase means exciting changes for early care and learning professionals in Georgia. Approved trainers can schedule trainings and manage attendance through the system, which means training certificates will be issued and appear automatically in participants' GaPDS profiles. The calendar will also have many more scheduled training sessions to choose from. Please visit the GaPDS website: www.gapds.dec.state.ga.us to learn more and to explore the changes!

February, March, & April 2019 Training & Professional Development Opportunities

Date	Time	Class	Location	Fee
Saturday 2/9/2019	8:30 a.m. – 3:30 p.m.	S.T.E.M. -Science, Technology, Engineering & Math Learn ways to challenge children’s observational skills and help them “think with their hands.” 4 State Approved Hrs./Beginner Emotional Literacy Discover games and books that teach “feeling” words and strategies like “Tucker Turtle” to help preschoolers learn to control their emotions and solve problems. Teachers will get access to free downloadable lesson plans and resources. 2 State Approved Hrs./Beginner Kim Reignier, BFTS Approved Trainer	Open Door Community House 2405 Second Ave Columbus, GA 31901	\$30
		Columbus SUPER SATURDAY!		
Saturday 2/9/2019	9:00 a.m. - 1:00 p.m.	I like to Move It...Move It! Learn essential gross motor skills through language, interactive game, following directions, using math, and block play. 2 State Approved Hrs./Beginner Supervision Learn the importance of supervision, and gain useful techniques to use in the early child care environment. 2 State Approved Hrs./Intermediate Estelle Rothwell, TA Coordinator/BFTS Approved Trainer	Jesus Loves Me 342 Pauline Ave Ray City, GA 31642	\$20
Monday 2/11/2019	6:00 p.m. - 8:00 p.m.	The World Around Us: Preschool Social Studies Concepts Learn basic concepts about social studies. 2 State Approved Hrs./Beginner Cassie Thompson, TA Coordinator/BFTS Approved Trainer	Meadowdale Learning Center 1451 Feagin Mill Road Warner Robins, GA 31088	\$10
Tuesday 2/12/2019	6:30 p.m.- 8:30 p.m.	More Than Punishment: Preventive Guidance in Early Childhood Programs Learn effective ways to avoid many discipline problems, tips for managing children’s behavior by organizing your space, strategies for making in transitions fun and effective and more! 2 State Approved Hrs./Beginner LaKeshia Levi, County Extension Agent	Houston County Extension Office 801 Main St. Perry, GA 31069	\$10
Saturday 2/16/2019	9:00 a.m. - 3:30 p.m.	Get on Board: Steering Children to Positive Behaviors Learn the why, what, & how of assisting children to learn positive behaviors through understanding developmentally appropriate behaviors, tools available to use, and how to use them in the correct situations. 3 State Approved Hrs./Beginner Stressed Out! The Importance of Self Care for the Early Childhood Professionals Learn to recognize the signs of stress and understand the definition, and assist with creating individual plans for self-care. 3 State Approved Hrs./Beginner3 Dianne Fitchlee, TA Coordinator/BFTS Approved Trainer	Lifespring CDC 2010 GA Hwy 133 South Moultrie, GA 31788	\$30
		Moultrie SUPER SATURDAY!		
Saturday 2/16/2019	9:00 a.m. - 1:00 p.m.	Ladders of Development Learn the importance of understanding where on the development ladder your children fall in your classroom. 2 State Approved Hrs./Beginner Look and Listen: Supervision in Early Childhood Programs Learn appropriate supervision techniques for both indoors and outdoors. 2 State Approved Hrs./Beginner Polly Raike, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909	\$20

Date	Time	Class	Location	Fee
Saturday 2/23/2019	9:00 a.m. - 2:30 p.m.	CPR/First Aid <i>American Heart Association</i> Judy Gaines, Certified Instructor	Open Door Community House 2405 Second Ave Columbus, GA 31901	\$50
Saturday 2/23/2019	8:30 a.m. - 5:00 p.m.	Health & Safety Orientation Plus First Year Basic Training This course satisfies the Child Care and Development Fund requirements for child care provider new hires in Georgia. 8 State Approved Hrs./Beginner Kim Reignier, BFTS Approved Trainer	Puzzle House Learning Center 111 New Dunbar Road Byron, GA 31008	\$40
Saturday 2/23/2019	8:30 a.m. - 3:30 p.m.	30 Million Words-Talking Matters! Learn how all the ways we “talk” affect our interactions with children and the 30 Million Word research outcomes. 2 State Approved Hrs./Beginner M&Ms-Movement for Math Learn to use movement to increase physical activity of young children and develop math concepts of counting and measurement. 2 State Approved Hrs./Beginner Playing into Math and Language for 3 and 4-year olds: Jumpstarting Kindergartners into CCGPS Learn to playfully develop early math and language competencies with 3 and 4-year olds through the roadmap provided by kindergarten standards of CCGPS (Common Core Georgia Professional Standards). 2 State Approved Hrs./Intermediate Lori Sugarman, BFTS Approved Trainer	Angels Creative Learning Academy 90 Hunters Chase McDonough, GA 30253	\$30
McDonough SUPER SATURDAY!				
Thursday 2/28/2019	6:00 p.m. - 8:00 p.m.	Watch Me! Celebrating Milestones and Sharing Concerns Learn your role in monitoring children’s development, understanding, developmental milestones, objective and engaged developmental monitoring, how to talk with parents about their child’s development, and what resources are available in Georgia when you have concerns about a child’s development. 2 State Approved Hrs./Beginner Shandry Johnson, TA Coordinator/BFTS Approved Trainer	Houston County Extension Office 801 Main St. Perry, GA 31069	Free
Saturday 3/2/2019	9:00 a.m. - 1:00 p.m.	Promoting Language in the ECE Environment Learn to develop and promote language in young children. 2 State Approved Hrs./Beginner Reading Together Learn how words impact children and how to incorporate them into your daily schedule that children can hear and understand at an early age. 2 State Approved Hrs./Beginner Polly Raike, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909	\$20
Saturday 3/2//2019	9:00 a.m. - 1:00 p.m.	Science Sparks... Making Science Fun for Preschoolers! Learn to incorporate science in the classroom and engage children through discovery. 2 State Approved Hrs./Beginner On Track with Art 1 Learn to engage children through practical and educational creative expression and discovery experiences. 1 State Approved Hrs./Beginner On Track with Math 1 Learn to engage children through practical and educational experiences. 1 State Approved Hrs./Beginner Angie Morey, TA Coordinator/BFTS Approved Trainer	Albany State University- West/Bld J, Rm128 2400 Gillionville Rd Albany, GA 31707	\$20
Albany SUPER SATURDAY!				

Date	Time	Class	Location	Fee
Tuesday 3/5/2019	6:00 p.m. - 8:00 p.m.	ECE Interactions Learn skills needed to increase staff-child peer interaction. 2 State Approved Hrs./Beginner Erica Smith, TA Coordinator/BFTS Approved Trainer	Peyton Anderson Community Services 277 Martin Luther King Jr Blvd Macon, GA 31201	\$10
Saturday 3/9/2019	8:30 a.m. - 3:30 p.m.	Teaching Dual Language Learners Learn strategies and resources for teaching and supporting children who are developing two languages simultaneously. 2 State Approved Hrs./Beginner, Rock Solid Foundations: Friendship and Play Skills Learn how to build social and emotional competence in young children by teaching children to understand emotions and solve problems. 2 State Approved Hrs./Beginner Activities to Get Ready to Read Learn fun and easy literacy games to play with children that get them on the path to reading and writing. 2 State Approved Hrs./Beginner Kim Reignier, BFTS Approved Trainer	Fort Valley State University- CDC 1101 Carver Drive Fort Valley, GA 31030	\$30
Fort Valley SUPER SATURDAY!				
Saturday 3/16/2019	8:30 a.m. - 3:30 p.m.	S.T.E.M. -Science, Technology, Engineering & Math Learn ways to challenge children’s observational skills and help them “think with their hands.” 4 State Approved Hrs./Beginner Emotional Literacy Discover games and books that teach “feeling” words and strategies like “Tucker Turtle” to help preschoolers learn to control their emotions and solve problems. Teachers will get access to free downloadable lesson plans and resources. 2 State Approved Hrs./Beginner, Kim Reignier, BFTS Approved Trainer	Auntie Ann’s Afterschool Program 101 Jackson Street Whigham, GA 39897	\$30
Whigham SUPER SATURDAY!				
Saturday 3/23/2019	9:00 a.m. - 2:30 p.m.	CPR/First Aid <i>American Heart Association</i> Judy Gaines, Certified Instructor	Lifespring CDC 2010 GA Hwy 133 South Moultrie, GA 31788	\$50
Wednesday 3/27/2019	6:00 p.m. - 8:00 p.m.	Positive Discipline Learn strategies to deal with behavior within the classroom. 2 State Approved Hrs./Beginner Shandry Johnson, TA Coordinator/BFTS Approved Trainer	J.R. Dowdy Family Resource Center 1129 North 5th St Cordele, GA 31015	\$10
Saturday 3/30/2019	8:30 a.m. - 3:30 p.m.	30 Million Words-Talking Matters! Learn how all the ways we “talk” affect our interactions with children and the 30 Million Word research outcomes. 2 State Approved Hrs./Beginner M&Ms-Movement for Math Learn to use movement to increase physical activity of young children and develop math concepts of counting and measurement. 2 State Approved Hrs./Beginner Playing into Math and Language for 3 and 4-year olds: Jumpstarting Kindergartners into CCGPS Learn to playfully develop early math and language competencies with 3 and 4-year olds through the roadmap provided by kindergarten standards of CCGPS (Common Core Georgia Professional Standards). 2 State Approved Hrs./Intermediate Lori Sugarman, BFTS Approved Trainer	Open Door Community House 2405 Second Ave Columbus, GA 31901	\$30
Columbus SUPER SATURDAY!				

Date	Time	Class	Location	Fee
Saturday 4/6/2019	11:00 a.m. - 1:00 p.m.	Math: Hands on Learning Learn how play and hands-on-activities can be used for learning in math. 2 State Approved Hrs./Beginner Maribeth Bice, TA Coordinator/BFTS Approved Trainer	Albany State University- West/ Bld J, Rm 128 2400 Gillionville Rd Albany, GA 31707	\$10
Saturday 4/13/2019	8:30 a.m. – 5:00 p.m.	Health & Safety Orientation Plus First Year Basic Training This course satisfies the Child Care and Development Fund requirements for child care provider new hires in Georgia. 8 State Approved Hrs./Beginner Kim Reignier, BFTS Approved Trainer	Open Door Community House 2405 Second Ave Columbus, GA 31901	\$40
Saturday 4/13/2019	9:00 a.m. - 1:00 p.m.	Room Arrangements Learn room arrangement that will promote cognitive, physical, and language development. 2 State Approved Hrs./Beginner Schedules and Transitions Learn to create flexible yet predictable daily schedules that increase a child’s capacity for learning. 2 State Approved Hrs./Beginner Polly Raike, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909	\$20
Saturday 4/20/2019	8:30 a.m. - 3:30 p.m.	30 Million Words-Talking Matters! Learn how all the ways we “talk” affect our interactions with children and the 30 Million Word research outcomes. 2 State Approved Hrs./Beginner M&Ms-Movement for Math Learn to use movement to increase physical activity of young children and develop math concepts of counting and measurement. 2 State Approved Hrs./Beginner Playing into Math and Language for 3 and 4-year olds: Jumpstarting Kindergartners into CCGPS Learn to playfully develop early math and language competencies with 3 and 4-year olds through the roadmap provided by kinder garten standards of CCGPS (Common Core Georgia Professional Standards). 2 State Approved Hrs./Intermediate Lori Sugarman, BFTS Approved Trainer	Albany State University- West/Bld J, Rm128 2400 Gillionville Rd Albany, GA 31707	\$30
		Albany SUPER SATURDAY!		
Saturday 4/27/2019	9:00 a.m. - 2:30 p.m.	CPR/First Aid <i>American Heart Association</i> Judy Gaines, Certified Instructor	Little Indians Day Care Center 3048 Town & Country Rd Donalsonville, GA 39845	\$50
Saturday 4/27/2019	8:30 a.m. - 3:30 p.m.	Discover MyPlate-Nutrition for Early Childhood Learn ways to teach children good habits for healthy eating right from the beginning. Lesson plan ideas and recipes will be shared along with MyPlate. 4 State Approved Hrs./Beginner Beware I Bite! Learn what to do when Dracula strikes in the child care setting. 2 State Approved Hrs./Beginner Kim Reignier, BFTS Approved Trainer	Lifespring CDC 2010 GA Hwy 133 South Moultrie, GA 31788	\$30
		Moultrie SUPER SATURDAY!		

Locate training nearest you for the best in professional development: www.asurams.edu/ccrr/training.php.

Use PayPal instead of mailing checks or money orders for faster service and never worry again whether your payment will be received in time to register for a class! Simply log on to begin using PayPal.

Need Help? Call or e-mail: **Margo M. Sanders, Training Administrator** 229.500.2897 or 866.833.3552

margo.sanders@asurams.edu



Quality Rated eligible providers must be star rated by 12/31/2020 in order to continue to receive Child Care and Parent Services (CAPS) funding.

It's easy to enroll in Quality Rated! Simply click the link and create your account!

<https://qualityrated.decal.ga.gov/>

To register for all Quality Rated trainings, you must have a PDS account.

To create your account, go to: <https://gapds.decal.ga.gov/>



Date	Time	Class	Location
Tuesday 2/19/2019	7:00 p.m. – 9:00 p.m.	GELDS Standard 101: How to use the GELDS 2 State Approved Hrs./Beginner, ECE-5.1 Rhonda Morway, TA Coordinator/BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909
Saturday 3/2/2019	9:00 a.m. – 1:00 p.m.	ITERS-R In-Depth 4 State Approved Hrs./Beginner, ECE-1.2, 1.3, 1.4, 4.3, ADM-5 Lindsay Henderson, TA Coordinator/BFTS Approved Trainer	Albany State University-West 2400 Gillionville Rd Albany, GA 31707
Saturday 3/2/2019	9:00 a.m. – 1:00 p.m.	ECERS-3 In-Depth 4 State Approved Hrs./Beginning, ECE-1.1, 1.2, 1.3, 1.4, 4.1, 4.2, 4.3, ADM 5 Meribeth Bice, TA Coordinator/BFTS Approved Trainer	Albany State University-West 2400 Gillionville Rd Albany, GA 31707
Saturday 3/5/2019	7:00 p.m. – 9:00 p.m.	GELDS Standard 102: Child Development 2 State Approved Hrs./Beginner, ECE-1, 4 Shannon Roundtre, TA Coordinator/BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909
Saturday 3/9/2019	9:00 a.m. – 11:00 a.m.	GELDS Standard 101: How to use the GELDS 2 State Approved Hrs./Beginner, ECE-5.1 Marian Whitlock, TA Coordinator/BFTS Approved Trainer	Lifespring CDC 2010 GA Hwy 133 S Moultrie, GA 31788
Saturday 3/9/2019	11:00 a.m. – 1:00 p.m.	GELDS Standard 102: Child Development 2 State Approved Hrs./Beginner, ECE-1, 4 Estelle Rothwell, TA Coordinator/BFTS Approved Trainer	Lifespring CDC 2010 GA Hwy 133 S Moultrie, GA 31788
Tuesday 4/2/2019	7:00 p.m. – 9:00 p.m.	GELDS Standard 103: Developmentally Appropriate Practice 2 State Approved Hrs./Beginner, ECE-2, 3 Alicia Mills, TA Coordinator/BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909
Saturday 4/6/2019	9:00 a.m. – 11:00 a.m.	GELDS Standard 103: Developmentally Appropriate Practice 2 State Approved Hrs./Beginner, ECE-2, 3 Estelle Rothwell, TA Coordinator/BFTS Approved Trainer	Lifespring CDC 2010 GA Hwy 133 S Moultrie, GA 31788
Saturday 4/6/2019	9:00 a.m. – 11:00 a.m.	ERS Overview 4 State Approved Hrs./Beginning, ECE-1.1, 1.2, 1.3, 1.4, 4.1, 4.2, 4.3, ADM 5 Meribeth Bice, TA Coordinator/BFTS Approved Trainer	Albany State University-West 2400 Gillionville Rd Albany, GA 31707
Saturday 4/27/2019	9:00 a.m. – 1:00 p.m.	GELDS Standard 104: How to use the GELDS 2 State Approved Hrs./Beginner, ECE-5.1 Rhonda Morway, TA Coordinator/BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909

TRAINING REGISTRATION FORM

Register online or mail this registration form with the appropriate fees to:



Child Care Resource & Referral
2429 Gillionville Road
Albany, GA 31707

www.asurams.edu/ccrr/training.php

IMPORTANT: YOU ARE NOT REGISTERED UNTIL FEES FOR TRAINING ARE RECEIVED

TYPE OF FACILITY & NAME _____

HOME ADDRESS _____

HOME PHONE _____ WORK PHONE _____ COUNTY _____

CLASS DATE _____ CLASS FEE _____

CLASS TITLE _____

TOTAL # OF PARTICIPANTS _____ TOTAL \$ ENCLOSED _____

E-MAIL ADDRESS _____

NAMES OF PARTICIPANTS:

- | | | |
|----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ |
| 2. _____ | 7. _____ | 12. _____ |
| 3. _____ | 8. _____ | 13. _____ |
| 4. _____ | 9. _____ | 14. _____ |
| 5. _____ | 10. _____ | 15. _____ |

TRAINING REGISTRATION GUIDELINES

- ✦ For training information and questions, contact the training coordinator:
229.500.2897/866.833.3552 or margo.sanders@asurams.edu.
- ✦ Registrations require payment to the CCR&R in advance and cannot be accepted by phone.
Payment is not accepted at the door the day of the training but must be mailed in advance with a registration form or paid via PayPal.
- ✦ No one is admitted to a class without prior registration.
- ✦ Registrations should be received a week prior to the scheduled training date.
- ✦ Credit and refunds for cancellations are not allowed. Cancelling your registration requires at least a 24-hour notice. When calling to cancel, you may apply your payment toward another class at that time.
- ✦ Returned checks will be assessed a \$35 fee and must be resolved before registering for future classes.
- ✦ If you register for a free class and do not attend, your registration for free trainings in the future will not be accepted.
- ✦ Be on time, and please do not bring children to training. *Thanks for your cooperation!*

For Office Use Only: Method of Payment: Cash/Check/MO # _____ E-mail Confirmation



CHILD CARE
RESOURCE
& REFERRAL
OF SOUTHWEST GEORGIA AT ALBANY
ALBANY STATE UNIVERSITY

Non-Profit Org.
U.S. Postage Paid
Valdosta, Georgia
Permit No. 125

2429 Gillionville Road
Albany, GA 31707
Phone: 229.500-2895
Fax: 229.500.6968
Toll free: 866.833.3552

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Sabrina Dawkins, Data Manager/Accounting
Kitty Del Fabbro, Administrative Assistant
Margo Sanders, Training Administrator

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Training Specialist: Amy Southers

Operations Director: Cindy Spann

Executive Director: Soraya Miller



This project is funded by **Bright from the Start:** Georgia Department of Early Care and Learning with funding from the federal Child Care and Development Fund.

Albany State University - An Equal Opportunity/Affirmative Action Institution

SPECIAL ANNOUNCEMENT!!!

Our phone numbers have changed...

Kitty Del Fabbro	(229) 500-2895 (main line)
Sabrina Dawkins	(229) 500-2894
Margo Sanders	(229) 500-2897
Fax	(229) 500-4895
Toll Free	(866) 833-3552 (no change)



Watch your email and follow us on Facebook [@ccrofswga](https://www.facebook.com/ccrofswga) for weekly training reminders that keep you up-to-date on all upcoming trainings. If you are not receiving these, send your email address to margo.sanders@asurams.edu or call (229) 500-2897.

*Don't miss
out!*



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