

Application for Admission to Teacher Education

Albany State University – Educator Preparation Program

**Candidates please follow all steps below to complete your application.
Incomplete applications will not be accepted.**

STEP 1:

All applicants must create a **My PSC** and **GACE.ETS** Testing Account (see attached instructions on how to set-up account)

STEP 2:

- Register for GACE Program Admissions Test (Require My PSC and GACE account)
- Register for and take GACE Ethics **Entry** Assessment (Require My PSC and GACE account)
- Print & fill out the application **completely**
- Complete Background Check (submit to Mrs. Fleming, Billy C. Black, 287)
- Complete Pre-Service Certification Application; Submit with application (notaries are available in the College of Education)
- Copy of Driver's License
- Proof of Liability Insurance: ie, GAE, PAGE student membership.
- You must also provide the all documents listed below for verification and attach to your application

STEP 3:

- Meet with assigned advisor to review the application & make revisions as necessary
- **Advisor** will submit application to Office of Teacher Admission

The College of Education will:

- Email the official admissions decision to you
- You will have to confirm that you have been admitted with the GaSPC in your My PSC account (email will be sent with these instructions)