

## **OWG 55 Procurement Approved Recommendations**

- 1. Recommends that open purchase orders be converted into the new ASU business environment in PeopleSoft with assistance from USG/ITS at fiscal year-end, June 30, 2017 (FY17).**
- 2. Recommends using the USG/Shared Services Center (SSC) management of shared suppliers with the PeopleSoft Financials System.**
- 3. Recommends that the new ASU policies, procedures and processes would follow the approved model set forth by the KSU/SPSU consolidation. The ASU Purchasing Card Manual will be used to govern the campus P-Card program.**
- 4. Recommends that Shipping and Receiving will be maintained on both campuses.**
- 5. Recommends that campus postal services will be maintained on both campuses.**
- 6. Recommends that Staples desktop delivery option will be utilized on the current Darton campus.**
- 7. Recommends for RFPs affecting the new Albany State University that they be bid through the Office of Procurement on the Darton State campus with Joy Causey, Director of Purchasing.**
- 8. Recommends merging ASU and DSC PeopleSoft Financials and Bank of America Works (P-Cards).**
- 9. Recommends that intercampus mail be delivered twice a day between the campuses.**
- 10. Recommends that the east and west campuses each have a Central Receiving Department and will accept deliveries from UPS, FedEx, and other carriers.**