



Consolidation Committee
Final Report



| Committee Details | |
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| Date: | July 19, 2017 |
| Committee Name: | 27 A Calendar & Schedule |
| Committee Co-Chairs: | Victoria Eiland, Frances Carr |
| Functional Area: | Student Enrollment |

Functional Area Coordinator: Frank Malinowski/Elizabeth Perkins/Tau Kadhi

Major Tasks for Committee Tracker from Final Planning Document and Recommendations

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| Task: <i>Review and Revise Faculty/Staff Surveys, and Determine Schedules</i> |
| Recommendation and/or Action Taken: |
| Recommends the adoption of a standing Calendar Committee. |
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| Task: <i>Create Common Holiday Calendar</i> |
| Recommendation and/or Action Taken: |
| The faculty senate will be working with HR to continue to create our holiday calendar. |
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| Task: <i>Create a Common Academic Calendar</i> |
| Recommendation and/or Action Taken: |
| Calendar has been created and Posted to the web at both campuses through Summer 2018. |
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| Task: <i>Develop Common Class Schedule</i> |
| Recommendation and/or Action Taken: |
| Recommends the adoption of a standard class period for all campuses. |
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| Task: <i>Ensure a Unified Course Schedule is prepared by Upcoming Semester</i> |
| Recommendation and/or Action Taken: |
| Done. |
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Other/Final Comments (if any):
Recommends the adoption of a 4-day Summer Schedule.
Done for Summer 2017. This is will decided upon yearly by the President and Provost office.



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Recommends the adoption of a class scheduling software package. Not implemented at this time.

Recommends the adoption of a common digital campus calendar software package. Not implemented at this time.

All above recommendations have been implemented with the exception of the last few. Purchasing software is not our schedule at this time. All IT personnel is involved with current software packages and busy consolidation the two for each campus. We will consider new software packages next year.