

APPLICATION FOR ADMISSION



Office of Admissions - (229) 317-6859 • (229)430-4646

University System of Georgia • An Affirmative Action / Equal Opportunity Educational Institution

Early Application is Strongly Advised

Application Requirements

A. Beginning Freshman Applicants

- ☐ Completed application with \$20 non-refundable fee
- ☐ Official high school transcript and/or GED scores
- ☐ Official SAT or ACT scores (*Test scores are not required for admission; however, scores may be used to exempt placement testing*)
- ☐ Accuplacer Test (*If applicable*)
- ☐ Proof of Immunization

B. Move on When Ready Applicants

- ☐ GA Futures Scholarship Application (*Must be completed at www.gafutures.org*)
- ☐ Official high school transcript
- ☐ Official SAT, ACT, or Accuplacer scores
- ☐ Proof of Immunization
- ☐ Parental Consent
- ☐ Student Participation Agreement

C. Transfer Applicants

- ☐ Completed application with \$20 non-refundable fee
- ☐ Official transcripts from each college attended (*If currently enrolled, send preliminary transcripts now and final transcripts upon term completed*)
- ☐ If less than 30 hours of college credit, meet requirements for beginning freshmen (*see above*)
- ☐ Proof of Immunization

D. Transient Applicants

- ☐ Completed application with \$20 non-refundable fee
- ☐ Letter of transient permission from home institution
- ☐ Proof of Immunization

E. Homeschooled Applicants

- ☐ Complete application with \$20 non-refundable fee
- ☐ Official high school transcript
- ☐ Official SAT or ACT scores
- ☐ Accuplacer Test (*If applicable*)
- ☐ Proof of Immunization

F. Non-Degree Seeking Applicants

(Those seeking credit but not a degree)

- ☐ Complete application with \$20 non-refundable fee
- ☐ Meet requirements of the appropriate category previously listed above or provide proof of a four-year degree
- ☐ Proof of Immunization

G. Auditors

(Those wishing to enroll without receiving academic credit)

- ☐ Completed application with \$20 non-refundable fee
- ☐ Meet requirements of the appropriate category previously listed above or provide proof of a four-year degree
- ☐ Proof of Immunization

H. Non-Traditional Student Applicant

(Those who have not attended high school or college in the previous five years and have earned fewer than 30 transferrable semester hours of credit)

- ☐ Completed application with \$20 non-refundable fee
- ☐ Official high school transcript with graduation date or official copy of GED test scores
- ☐ Official copies of all college transcripts
- ☐ Proof of Immunization

I. Post-Baccalaureate

- ☐ Completed application with \$20 non-refundable fee
- ☐ Proof of degree
- ☐ Proof of Immunization

Information and Instructions - Please type or print legibly in ink.

1

Follow the instructions listed above carefully in order to expedite the processing of your application. If you need help please contact the Office of Admissions at (229) 317-6859 (West Campus) or (229) 430-4646 (East Campus).

2

Return completed application to:

Director of Admissions
Albany State University
504 College Drive
Albany, GA 31705

3

Enclose a \$20, non-refundable application fee.

General Deadlines: Applications and all required supporting credentials must be received by the Office of Admissions prior to consideration of the application.

The applicant should check the current College catalog for more specific details concerning admissions procedures and requirements.

APPLICATION FOR ADMISSION

Degree Programs

Associate of Arts

Core Curriculum

Associate of Applied Science

Histologic Technician

Legal Assistant/Paralegal

Associate of Science

Core Curriculum

Dental Hygiene

Diagnostic Medical Sonography

Emergency Medical Services

Health Information Technology

Medical Laboratory Technology

Nursing

Occupational Therapy Assistant

Physical Therapy Assistant

Respiratory Therapy

Radiological Science

Bachelor of Arts

English

History

Mass Communications

Political Science

Psychology

Sociology

Visual & Performing Arts

Bachelor of Interdisciplinary Studies

Bachelor of Social Work

Bachelor of Applied Science

Technology Management

Bachelor of Science

Nursing

Nursing, RN to BSN

Accounting

Biology

Business Information Systems

Chemistry

Computer Science

Criminal Justice

Early Childhood Education

Forensic Science

Health & Human Performance

Marketing

Mathematics

Middle Grades Education

Secondary Education

Supply Chain & Logistics Management

Health Information Management

Organizational Leadership (E-major

Collaborative)

Master of Education

Early Childhood Education

Educational Administration & Supervision

Middle Grades Education

School Counseling

Special Education

Secondary Education

Master of Business Administration

Master of Public Administration

Master of Social Work

Master of Science

Criminal Justice

Nursing

Educational Specialist

Education Administration & Supervision

Certificate (Less than One-Year)

Legal Assistant/Paralegal

Instructional Technology

Addiction Counseling

Church Music

Graphic Arts

Medical Coding

Emergency Medical Technician

Computed Tomography

Histology

Phlebotomy Technician

Certificate (One-Year)

Computer Technology

Criminal Justice Management

Emergency Medical Services

Financial Aid Checklist

- ☐ Did I complete and submit FAFSA (application for Pell Grant and HOPE Scholarship) at www.fafsa.gov?
- ☐ Did I receive an email confirmation FAFSA was received?
- ☐ Did I receive a letter stating I was selected for verification documentation?
- ☐ Did I return all requested verification documentation to ASU's Financial Aid Office?
- ☐ Did I contact the Financial Aid Office or login to Banner web to verify my file is complete and no additional information is needed to determine award?
- ☐ Did I receive and review my award letter?
- ☐ Did I login to Banner web to authorize and accept my financial aid award?
- ☐ If additional funding is needed, did I contact the Financial Aid Office?
- ☐ If I want a Direct Student Loan, did I apply at www.asurams.edu/financial-aid?
- ☐ Do my parents need to apply for a Direct Plus Loan?
- ☐ If denied the Plus Loan, did I notify the Financial Aid Office?
- ☐ Do I have enough funds to cover tuition, fees, books, and if living on campus, housing and meal plan?

Albany State University is committed to protecting the privacy of its students, employees, and alumni, as well as other individuals associated with it. At times the Institution will ask you for your Social Security number. Federal and state law requires the collection of your Social Security number for certain purposes such as those relating to employment and student aid. Whenever your Social Security number is requested, the electronic or physical form used to collect your number will be clearly marked as to whether this request is voluntary or mandatory.

Further, the Institution is required to have a valid Social Security number before an individual can be entered into any business system involving financial transactions. Thus without your Social Security number, the Institution cannot grant an assistantship or waiver, or provide employment. Providing the Institution with your Social Security number in advance is the safest way to ensure that these services are available with the least delay.

Verification of Lawful Presence

In accordance with Board of Regents Policy 4.3.4, all applicants who are accepted for admission or readmission to Albany State University for Fall 2011 or any academic semester thereafter, and who seek to be classified as in-state for tuition purposes will be required to provide validation of residency in both the State of Georgia and the United States. Please go to www.asurams.edu/admissions to see a list of documents which satisfy this requirement.

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Primary Campus

☐ Main Campus ☐ Cordele ☐ Waycross ☐ Cairo ☐ On-Line Only

A. Admissions Information (Please type or print clearly)

This information is required in considering the applicant's request for admission.

Name: Mr. Mrs. Ms. _____ (Last), _____ (First), _____ (Middle)

Social Security Number: _____ Date of Birth: _____

Preferred First Name: _____ Previous/Maiden Name: _____

Mailing Address: _____ Home Phone: () _____ Cell Phone: () _____

City: _____ State: _____ Zip: _____ Email: _____

Graduated from high school or expect to graduate: _____, or GED received on: _____

Name of High School: _____ City/State: _____

Have you taken the Scholastic Aptitude (SAT) or the ACT Assessment? _____

Have you ever applied to this institution before? _____ If so, when? _____

Have you ever attended this institution before? _____ If so, when? _____

During which semester do you first plan to enroll? ☐ Fall ☐ Spring ☐ Summer Year _____

Applying as: ☐ Beginning Freshman ☐ Move On When Ready ☐ Transfer ☐ Post Baccalaureate

☐ Transient ☐ Non-Degree Seeking ☐ Audit

Do you plan to graduate from Albany State University? ☐ Yes ☐ No

If you are a college transfer, give the names of all previous colleges and/or technical colleges, dates of attendance, and degrees earned, if applicable

Name of College	City/State	Dates Attended	Degrees Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Transient students give name of institution currently attending: _____

Proposed college major (see list of degree programs on page two): _____

B. Statistical Information

The following information is used in Federal and State reports which collect data on equal opportunity for education and employment.

Your response does not affect your admission to Albany State University.

Gender (optional): Male Female

Marital Status: Married Single

Ethnic Status: Are you Hispanic or Latino? Yes ☐ No

Race: White American Indian or Alaskan Native ☐ Black or African American

Native Hawaiian or other Pacific Islander ☐ Asian

C. Personal Information

In case of emergency, contact: _____ at: () _____

Relation to Student: _____

Parent Email: _____

How did you first learn of Albany State University? ☐ Relative ☐ Friend ☐ High School Teacher/Counselor

☐ ASU Representative ☐ Other: _____

Have you ever been CHARGED WITH, convicted of, or have charges pending for a violation of any law other than minor traffic violations?

No ☐ Yes ☐ (Please explain. If needed, write explanation on separate piece of paper)

D. Citizenship Information

Country of Birth: _____ Country of Citizenship (if not U. S.): _____

Citizenship Status: ☐ U.S. Citizen by Birth ☐ U.S. Citizen by Naturalization _____

Resident Alien (please attach a copy of both sides of permanent resident card)

Non-Resident Alien: Visa Type: _____

Is English your native language? _____ If no, name your native language: _____

Was all of your instruction throughout secondary school in English? ☐ Yes ☐ No

E. Foster Care

Have you ever been in foster care, a ward of the state or an independent students (homeless or emancipated)? ☐ Yes ☐ No

If you answered yes, would you like to receive more information about how ASU can help students, like you, who are either in or have experienced Foster

Care, homelessness, or a ward of the state? ☐ Yes ☐ No

F. Online

State Laws and regulations require out-of-state educational institutions to obtain approval before enrolling students. If you will be residing outside of the state of Georgia while taking ASU courses, please indicate which state you will be residing in while receiving instruction: _____

(For detailed information on State Authorization, see <https://www.asurams.edu/distance>)

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G. Resident/Tuition Classification Status

Tuition Classification Information: University System of Georgia students are responsible for registering under the proper tuition classification. In general, classification of in-state status for tuition purposes requires an individual to have established domicile in Georgia for a minimum of 12 consecutive months immediately preceding the first day of classes for the term in which the student plans to enroll. Domicile is defined as a person's present, permanent home where the individual intends to stay indefinitely and to which the individual returns following periods of temporary absence. Temporary residence does not constitute the establishment of one's domicile. Residency is defined as the state and country where an individual currently lives. An individual may reside in Georgia without having established domicile in the state.

Resident of Georgia. If a resident, how long have you lived in Georgia? _____ County of Residency: _____

Non-resident of Georgia. State of Residency: _____

Non-resident of Georgia. Military or Military family member. _____ Home State of Record: _____

Are you applying for in-state tuition? ☐ Yes ☐ No

If you answered "Yes" to the above question, all of the following must be answered.

Yes ☐ No ☐ Have you established and maintained domicile in Georgia (according to the definition above) for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll?

Yes ☐ No ☐ If you are under the age of 24, has a parent(s) or US court-appointed legal guardian established and maintained legal residence and domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll?

Yes ☐ No ☐ Have you ever lived outside the state of Georgia?
If yes, how long have you continuously resided in the state of Georgia? Years: _____ Months: _____ Date: _____

If you ever lived outside the state of Georgia, what was your primary reason for moving to the state (check all that apply):

☐ Part-time work ☐ Full-time work ☐ Employment of Spouse ☐ Employment of Parent/Guardian ☐ Attend School
☐ Family Reasons ☐ Return to state following school attendance in another state

Yes ☐ No ☐ Have you attended a Georgia high school for at least one year?

Yes ☐ No ☐ Have you graduated or will you graduate from a Georgia high school?

Yes ☐ No ☐ Do you have a US state/territory-issued driver's license or ID? If yes, in which state? _____

Yes ☐ No ☐ Do you own a motor vehicle? If yes, in which state is it registered? _____

Yes ☐ No ☐ Do you have a voter registration? If yes, in which state are you registered? _____

Yes ☐ No ☐ Did you (or your parents if you are claimed as a dependent) file a state income tax return this past year?
If yes, in which state did you file? _____

Yes ☐ No ☐ Are you currently a member of the Georgia National Guard or a family member of someone who is a member of the Georgia National Guard? Home State of Record _____

H. Military Information

Are you, or will you, be at the time of enrollment a current member or veteran of the U.S. Armed Forces? ☐ Yes ☐ No If yes, which branch?

☐ Air Force Army ☐ Coast Guard ☐ Marines ☐ Navy

Current Status: ☐ Serving ☐ Discharged ☐ Retired

What is your home state of record? _____ Are you stationed or assigned to Georgia? _____

Yes ☐ No ☐ Are you the spouse or dependent child under the age of 24 of someone who is currently active duty, a veteran, a member of the National Guard, or a Reservist in the U.S. Armed Forces?

If yes, answer the following questions:

What is the military member's branch? _____

What is the military member's home state of record? _____

Is the military member stationed or assigned to Georgia? _____

I understand that as a Albany State University student, I may be photographed during events held on campus. I agree that my image may be published and distributed in whole or in part for education, instruction, or promotional purposes in print or over open broadcast, cable, audiovisual, radio, closed-circuit exhibition, or computer link. Said work will become the sole property of Albany State University, and I release Albany State University from all claims based on said work.

I understand that any material false statements made knowingly and willfully by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Signature: _____ Date: _____