

**Albany State University**  
**APPLICATION FOR STUDENT TEACHING**  
**2016-2017**

**Name:**

**RAM ID:**

**Local Street Address:**

**City, State, Zip:**

**Phone (include area code):**

**ASU Student Email:**

**Program:**

**Concentration(s):**

**Preferred Placement:** Indicate your **preferred** city/town, grades, and subjects. Although ASU **cannot** guarantee that your preferences will be met due to state and national guidelines, we will use these as a guide in making placements.

Placement Preference	Preferred City/Town	Preferred Grade	Preferred Subject

**All applicants should have completed the state-required background check for field experiences. If you have not, you must complete the process prior to submitting the student teaching application.**

If you have to student teach away from your home campus, have you completed the Request to Student Teach Away from Home Campus Form? If not, please email Dr. DaShonera Crawley at [dashonera.crawley@asurams.edu](mailto:dashonera.crawley@asurams.edu).

If you have a relative who is a teacher, administrator, or school board member in any of the two towns that you have chosen, list their names, schools or districts, and positions. **You MAY NOT student teach in a school where a relative works or where a sibling or child attends school. This is a university policy. Failure to disclose such information could result in you being removed from student teaching.**

**Name of Relative:**

**Name of School:**

**Position:**

Application Packet is due by the first Friday in June for Fall Student Teaching and the first Friday in November for Spring Student Teaching.

Name of Relative:

Name of School:

Position:

Name of Relative:

Name of School:

Position:

**BEGINNING SCHOOL EXPERIENCE (BSE):**

Have you completed your Beginning School Experience? \_\_\_\_\_Yes \_\_\_\_\_No

*(If you are enrolled in Practicum III, during the Fall semester you should complete BSE in the Fall during the Pre-Planning week through 1<sup>st</sup> full week of school). This is always completed in the Fall regardless of the semester you plan to student Teach.*

If so, where did you complete your BSE? \_\_\_\_\_ Semester: \_\_\_\_\_

*Candidates that have paraprofessional experience are not required to complete BSE. However, you are required to provide documentation on school letter from your administrator.*

**GACE:**

Have you passed the GACE Content Exam? \_\_\_\_\_Yes \_\_\_\_\_No (Passing Scores are 220 or above)

*You must provide digital proof of your GACE scores to with your application. Candidates will not be permitted to student teach without passing GACE.*

**Pre-Service Certificate:**

Do you currently have a Pre-Service Certificate? \_\_\_\_Yes \_\_\_\_No

If not, you should contact Ms. Teresa Fleming at [Teresa.walker@asurams.edu](mailto:Teresa.walker@asurams.edu) to complete the application. *You must provide digital proof of your Pre-service certificate with your application. Candidates will not be permitted to student teach without having a pre-service certificate.*

**Additional Items for Completed Packet:**

Please provide the following items with your completed application:

- Background check form
- Copy of ID
- Copy of Pre-service certificate
- Copy of unofficial audit
- Copy of transcripts
- Copy of GACE scores (Content)

**By signing below, I certify that the information I have provided in this application is correct to the best of my knowledge, and I agree to comply with the established student teaching policies of Albany State University.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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