

Institutional Assessment Committee (IAC)
ASU West Campus, K Building-Room 203
Thursday, August 24, 2017
3:30 – 5:00 pm

IAC Members present

Kimberly Holmes, Jeanette Arrington, Damitha Bandara, Shavecca Williams, Tracy Williams, Renita Luck, Donta Truss, Joyce Johnson, Kevin Scott, Louise Wrensford, Amy Sloan, Kelly Castro, Danyelle Gary, Denise Ward and Mark Thomas, Kerri Johnson.

IAC Members not present

Wendy Wilson, Kenya Lemon, Chinenye Ofodile, Kalpana Paudel, Stephanie Lawrence, Ronnie Davis, Saundrette Moody, Bonnie Anderson, Vickie Grant and Olufunke Fontenot

Welcome, IAC Overview

Williams welcomed the attendees and provided an overview of the purpose and the importance of assessment and continuous improvement for the university.

Assessment Calendar

The submission date for all assessment plans remains September 14.

The dates for sharing have not been established but were discussed for review at next meeting. The date for the submission of mid-year performance reports was changed to January 26 in correspondence with the academic calendar.

Review of assessment plans and meta-assessment activity was suggested and agreed upon as an additional calendar component.

Holmes asked that the group of reviewers and the assigned plans be provided prior to the assessment activity meeting.

Truss suggested that a university announcement about the IAC be released.

Assessment Cycle Components

Assessment cycle and its components were presented by Williams and agreed upon by committee for institutional use.

Improvement Plan Templates

Williams reviewed the assessment plan components, highlighting the connection between the assessment cycle and the template. Sloan suggested examples of plans already in process be shared with members prior to next meeting.

Assessment Plan Rubric

Williams introduced Meta assessment rubric to committee.

Institutional Learning Outcomes Review

Institutional Learning outcomes were reviewed. ILOs and SLOs (student learning outcomes) will be used interchangeably.

Survey Development Consultation

No discussion. To be moved to next meeting agenda.

Action Steps

Next meeting at 3:30 to 5:00 p.m., August 31, East Campus, Lovett Hall
Williams distribute IAC membership list to the committee

Meeting Adjourned at 4:57 (approx.)