

Institutional Assessment Committee (IAC)

Thursday, March 23, 2017

ASU West Campus – I209

3:30 p.m. – 4:30 p.m.

Present: Jeanette Arrington, Vickie Grant, Kalpana Sapkota, Shavecca Williams, Jason Goodner, Danyelle Gary, Kenya Lemon, Deanna Howe, Linda Amankwaa, Corrine Sweet, Jeffery Swords, Dorene Medlin, Charles Ochie, Sr.

Welcome

Dr. Jason Goodner opened the meeting, welcomed everyone and gave a brief overview on the agenda.

March 9 Meeting Minutes

Minutes were reviewed by the committee and approved without corrections.

Academic Program Assessment Plans

Dr. Goodner provided information on the meetings that both he and Dr. Williams were holding with individual units and academic programs. Dr. Goodner started the discussion with a presentation of the plans in process for the BS and MS in Criminal Justice and the AS in Nursing. Questions that went into the development of the assessment plans for Criminal Justice included Frequency of courses taught and methods for measuring proficiency. Measurement of skill in content areas were connected to courses taught near the completion of the Criminal Justice programs. Dr. Goodner continued the presentation with the assessment plan for the Nursing programs and the anticipated roadblocks for the nursing program. It was decided by Nursing representatives to use retention in place of enrollment for the first program performance outcome. Presently, the Nursing Division is in the midst of drafting a consolidation prospectus for ACEN to consolidate ASU and DSC nursing programs. Once complete, the Nursing plan will be revisited to designate specific courses to be assessed for student learning outcomes. Dr. Amankwaa asked if it was permissible to have the assessment calendar in the Spring, which was said to be acceptable.

Dr. Williams continued the discussion of assessment plans created for Teacher Education and Mathematics (General Education). Teacher Education has a plethora of data and in place. They also have a program coordinator in place to aid with assessment of the programs. Dr. Williams discussed the Math assessment plan development in the context of the large AA and AS Core Curriculum Programs. The assessment plan for the AA/AS in Core Curriculum was created based on the areas affected by Math curriculum, A2 and D. Mr. Swords provided six questions that can be used to assess student learning in the Math courses identified for areas A2 and D. Dr. Lemon (Biology) asked if the department chair could also serve as unit coordinator. Dr. Goodner confirmed. The goal is to have designated program coordinators charged with leading the assessment of their program/content areas and work with the institutional assessment coordinator.

Administrative Unit Assessment Plans

Dr. Goodner continued the presentation of assessment plans with Financial Services. The plan was created by identifying three unit performance outcomes closely aligned with the work of the Office of Financial Services. The plan examined annual audits, monthly bank statements, and professional development and training as the unit performance outcomes. Dr. Williams reviewed the Financial Aid unit based on the new assessment plan template and followed with a review of the University Communications unit assessment plan. Review of the FA Assessment Plan included the development of a Financial Literacy course. Discussion ensued regarding how best to deliver this course or could the content be included in the FYE course. University Communications will seek to improve internal press release turnaround time and provided preliminary data on ASU “mentions” in the news, social media platforms used by East and West Campus, and press release match counts as baseline data.

Dr. Goodner concluded the presentation by asking if the committee was in agreement with the five column model we were employing for the assessment plans. The provided positive feedback sharing the template and IE Plan are easy to follow and understand. The committee agreed to move forward with the template.

Action Steps for Next Meeting

- Dr. Medlin offered her classroom, BCBB 252, as a meeting place for East Campus IAC Meetings. Meeting is scheduled for April 6, 2017, 3:30p.m.-4:30p.m.

- The committee will begin work on creating an institution wide Graduation (Exit) Survey as well as a Student Satisfaction Survey.

Meeting adjourned at 4:35 p.m.