

# REQUEST FOR BIBLIOGRAPHIC INSTRUCTION/ LIBRARY TOUR

James Pendergrast Memorial Library  
Albany State University  
Albany, Georgia

Course Name & Number

Professor

Phone  E-mail Address

Date(s) Requested

Time(s) Requested  Number of Students to Attend

Please indicate which Galileo databases are to be demonstrated.  
Please specify subject areas to be used for Bibliographic Instruction.

Academic Search Complete     Lexis Nexis Academic     EBSCO Databases     Other

Research Library     Encyclopaedia Britannica Online     CINAHL Plus

Subject Area(s): Please select all that apply.

Business & Economics     History     Literature & Language     Psychology     Other

Education     Law & Criminology     Medicine     Science     Social Work     Sociology

Comments: The library should be notified three (3) days in advance of bibliographic instruction/tour request. Professors are requested to accompany their class for each session.

Return completed forms to [Dr. LaVerne L. McLaughlin at laverne.mclaughlin@asurams.edu](mailto:laverne.mclaughlin@asurams.edu)  
or [Kim Douglas at kim.douglas@asurams.edu](mailto:kim.douglas@asurams.edu)

---

This portion of the form is to be completed by Library Staff

Date(s) Scheduled  Time(s) Scheduled

Librarian Scheduled  Location