



2016 Summer Semester Only Application Instructions

**PLEASE REGISTER FOR SUMMER CLASSES PRIOR TO SUBMITTING THIS APPLICATION.
YOU MUST BE REGISTERED FOR A MINIMUM 6 CREDIT HOURS BEFORE THIS
APPLICATION WILL BE ACCEPTED.**

SUBMIT PROOF OF REGISTRATION WITH THIS APPLICATION.

Summer School Housing Location: Hall 2 and North Hall (North Hall Overflow) – Co-ed

Summer 2016 Cost: \$1503.00

**This cost includes meal plan and laundry fee.*

RESIDENCE HALL BRIEF DESCRIPTION

Suite Style Halls



Hall 2

Four private bedrooms with ceiling fan per bedroom
Two persons per bathroom with tub/shower combination
Living room space furnished w/ sofa, sofa chair, three-shelf entertainment stand, ceiling fan
Cyber cafe with 42" televisions, desktop computers and vending machines
Multi-purpose rooms / Study Rooms
Laundry room with semester credit allowances for residents
Kitchenette with Counter Space (Suites)

All over flow will be assigned to North Hall. This is subject to change based on enrollment numbers.

**ALBANY STATE UNIVERSITY
SUMMER ONLY HOUSING APPLICATION 2016**

STOP HERE if you are a first-time-freshman, transfer student or a current ASU student who has NEVER resided on campus. Do not complete this paper-based housing application. If you fit any of the aforementioned descriptions, please visit the MyHousing Portal to apply for your housing.

Fees: If you are currently living on campus, you do not have to pay a \$50 application fee for the 2016 summer semester.

Roommate Requests: Preferred roommate applications must be submitted together for roommate requests to be honored.

Room Assignment Confirmation and Terms: Students will receive their confirmed room assignment via ASU email. By submitting an application for the summer semester, the student is agreeing to extend the terms of their current 2015-2016 academic year housing agreement. The ASU Housing and Residence Life Agreement is binding, subjecting current applicants to all terms previously agreed.

Cancellations and Forfeitures: All applicants who complete and submit a housing application and enroll for Summer semester courses will be subject to cancellation penalty fees. There is no penalty-free grace period during the summer application period. All housing charges will be reversed for applicants who do not successfully enroll for the summer semester. These reversals will reflect on the applicants Banner account after summer registration has closed.

Students who fail to check into their assigned residence hall by 10:00 PM (of the last official check in date) and have not contacted the Housing and Residence Life Office to reserve a late arrival will be deemed a “no-show” applicant and forfeit their assigned space. Housing will immediately reassign forfeited spaces to other applicants who are seeking campus residential accommodations. To avoid being declared a no-show applicant, students must email asuhousing@asurams.edu prior to the last day for check-in. The email should identify the resident’s full name, Ram ID number, and expected date/time of arrival. Students declared as a no-show also automatically forfeit their \$200.00 security deposit. If a student has forfeited his or her assigned space, and that space has been reassigned, he or she may visit the Housing and Residence Life Central Office to be assigned a different space, if available. If a space is not available, it is solely the responsibility of the student to find off-campus accommodations. Room assignment forfeiture does not release students from any binding financial obligations per the housing agreement.

1. Cancellation Terms: Students who complete the Housing and Residence Life Agreement, enroll for classes at ASU, yet fail to honor this agreement will forfeit their room security deposit and be held financially responsible for up to 100% of original room charges. Resident occupancy begins upon the origination date of the housing agreement. Presence in the room has no bearing on occupancy or amounts charged for the room. Students are financially responsible for the stated room charges from the date of agreement origination to end date, which are determined by the official processes, calendars and deadlines set by Housing and Residence Life and the Albany State University administration. Penalties for breach of agreement will be determined by the following:

1. If student enrolls in classes, completes a housing application, signs or extends a housing agreement and fails to pay due to submitted and proven financial hardship, he/she will be subject to up to 50% of room balance, plus prorated room charges for time stayed.
2. If student enrolls in classes, completes a housing application, signs or extends a housing agreement and fails to pay without submitted and proven financial hardship he/she will be subject to a breach of agreement penalty of 100% of room charges.

Every student must maintain the \$200.00 security deposit on your account at all times. Any miscellaneous charges for items such as post office key, electronic key, and/or room key replacements will be charged to your student account.

Please carefully read the above instructions before completing this Housing Application

EMERGENCY/MEDICAL INFORMATION

Physical Ailments: _____

Mental Ailments/Special Needs: _____

Physical Disabilities/Special Needs: _____

Prescribed Medicine: _____

Allergies: _____

PARENT OR GUARDIAN INFORMATION

Name: _____

Home Telephone: _____

Cellular Telephone: _____

Work Phone: _____

Parent's email address: _____

ACKNOWLEDGMENT

I understand that by signing this application I am extending the terms stated within my previously signed 2015/2016 Fall/Spring Housing Agreement. If I have not signed this agreement, I understand that I may find the agreement at <http://www.asurams.edu/web/students-housing/forms>, and that I am to print, read and sign the original housing agreement for my application to be complete. However, I also understand that if I elect to sign this condensed housing agreement form it will serve as a fully executed housing agreement and it is my sole responsibility to read the detailed housing agreement – my failure to do so does not release me from any terms bound by the published and agreed upon housing agreement. I have read and understand all cancellation terms stated within the housing agreement and I fully understand the above.

Student Print

Student Signature

Date

OFFICE USE ONLY

Date Rec'd _____ **Residence Hall Assignment** _____ **Room #** _____

Semester _____ **Method of Payment** _____ **Rec'd by:** _____