

## **ASU 1101 Instructor Information**

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### **Summary of Required Criteria for ASU 1101 Instructor Selection**

- Have a Bachelor's degree or higher
- Hold status as full-time faculty or staff at Albany State University
- Attend professional development training Summer 2017
- Obtain supervisor's approval to teach ASU 1101
- Teach required course goals & learning outcomes
- Use common assignments (e.g. Common Article/Reader, Title IX, etc.)
- Use point system for grading all ASU 1101 assignments

### **Summary of Preferred Criteria for ASU 1101 Instructor Selection**

- Experience teaching first-year students
- Involvement in retention and/or student success related work
- Scholarly research or presentations related to the first-year experience

### **ASU 1101 Course Description**

ASU 1101 is a one-credit hour course designed to help students develop strategies and skills necessary for a successful college career. Course goals include developing academic skills, identifying campus resources and services, developing a connection to the institution, establishing self-exploration and personal development, and understanding behaviors related to health and wellness.

### **ASU 1101 Course Goals & Learning Outcomes**

1. Develop academic skills
  - Create an academic plan
  - Demonstrate how to evaluate information sources
  - Develop writing skills
  - Identify study skills
  - Improve critical thinking skills
  - Recognize learning styles and implement strategies to use in the classroom
2. Develop a connection with the institution
  - Connect with academic advisor
  - Establish social connections with peers
  - Form academic connections with faculty and staff
  - Identify institutional, department, and course policies
  - Recognize the purpose and value of academic integrity
3. Identify campus resources & services
  - Demonstrate use of ASU technology: student email, website, D2L, etc.
  - Utilize information systems (Galileo, GIL-Find) provided by the university library
4. Establishing self-exploration and personal development
  - Describe concepts of diversity
  - Develop skills in financial literacy
  - Distinguish ways to relieve student stressors
  - Improve personal strategies for success
  - Recognize & apply time management strategies
5. Understanding Health & Wellness
  - Heighten Drug & Alcohol Awareness
  - Understand the meaning of sex awareness & sexual assault

## **ASU 1101 Instructor Application**

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Any full-time ASU employee interested in teaching ASU 1101 must complete this form. Priority applications will be accepted through May 26<sup>th</sup> for fall 2017.

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Email: \_\_\_\_\_ Department: \_\_\_\_\_

Campus Telephone Number: \_\_\_\_\_ Office Address: \_\_\_\_\_

Please list your previous teaching experience.

Have you taught a first-experience course?

If yes, please indicate the year and institution in which it was taught.

Please list the highest level of degree you have completed.

Please select your preferences from the list below:

If you prefer an on-campus class, what days and times do you prefer to teach?

Are you willing to co-teach an ASU 1101 course?

Why do you want to teach ASU 1101?

Do you have experience with Brightspace/GaView? Please explain.

My supervisor has approved me to teach ASU 1101

Name of Supervisor

Supervisor's email address

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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*The following portion of the application must be completed by the applicant's supervisor.*

I do not support the employee in his/her application to teach ASU 1101.

The employee mentioned above may be staffed for one section of ASU 1101 per semester.

Semesters permitted:      Fall 2017                      Spring 2018                      Summer 2018

If needed, the employee mentioned above may be staffed for up to two sections of ASU 1101 per semester.

Semesters permitted:      Fall 2017                      Spring 2018                      Summer 2018

Please list any days/times that the instructor is not permitted to teach:

If you would like to provide additional information regarding this employee's application, please use the space provided below.

*Supervisors will be responsible for ensuring that faculty/staff complete their ASU 1101 workload hours outside of normal business hours or the employee must take annual leave for the portion of time that is being used (BOR 5.3.2).*

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_