



Newly Accepted Students Checklist

Once you are admitted to Albany State University, use this checklist to ensure you are ready for classes!

After you submit your application:

Action Item	Date Completed	Contact at Albany State University
<input type="checkbox"/> After you complete your application, check your admissions status by contacting the Office of Admissions and submit any paperwork they require.		Office of Admissions 229-430-4646 admissions@asurams.edu Billy C Black 291 504 College Drive Albany, GA 31705
<input type="checkbox"/> Receive Acceptance Letter Congratulations!		Contact Family and Friends! This is an exciting time, share the news and celebrate.
<input type="checkbox"/> Establish your Residency: Georgia Residents: Submit a copy of valid GA State Driver License, other State Issued ID, or Birth certificate (GA Residents Only)		Office of Academic Services & Registrar 229-430-4638 asr@asurams.edu Billy C Black 283 504 College Drive Albany, GA 31705

<input type="checkbox"/> Establish your Residency: Non-Georgia Residents: Complete Border Waiver Form (AL, FL, SC residents Only)		Office of Academic Services & Registrar 229-430-4638 asr@asurams.edu Billy C Black 283 504 College Drive Albany, GA 31705
<input type="checkbox"/> Complete FAFSA Form Click Here		Financial Aid Office 229-430-4650 ifinaid@asurams.edu Billy C Black 170 504 College Drive Albany, GA 31705
<input type="checkbox"/> Contact Financial Aid to confirm all paper work has been received, ask questions, and determine your next step(s).		Financial Aid Office 229-430-4650 ifinaid@asurams.edu Billy C Black 170 504 College Drive Albany, GA 31705
<input type="checkbox"/> Register for MANDATORY Student Orientation Student Orientation <input type="checkbox"/> Register for Optional Parent Orientation Parent Orientation		Academic Advising & Retention Center 229-430-3976 academicadvising@asurams.edu Billy C Black 292 504 College Drive Albany, GA 31705
<input type="checkbox"/> Complete Housing Application with Application Fee (Required for all Freshman Students) Click Here <input type="checkbox"/> Pay Housing Deposit of \$200		Housing and Residence Life 229-430-4742 asuhousing@asurams.edu Housing and Residence Life Central Office, Hall 3 504 College Drive Albany, GA 31705

<input type="checkbox"/> Select a Meal Plan Click Here for Meal Plan Information		Dining Services 229-903-3630 New Student Center 504 College Drive Albany, GA 31705
<input type="checkbox"/> Submit Final High School Transcript Request an Official copy of your FINAL transcript be sent to the Admissions Office.		Office of Admissions 229-430-4646 admissions@asurams.edu Billy C Black 291 504 College Drive Albany, GA 31705
<input type="checkbox"/> Submit Immunization Records Click Here for Form		Student Health Services 229-430-4766 Billy C Black 138 504 College Drive Albany, GA 31705
<input type="checkbox"/> Complete Pre-Advising Form Click Here		Academic Advising & Retention Center 229-430-3976 academicadvising@asurams.edu Billy C Black 292 504 College Drive Albany, GA 31705

At Orientation:

Action Item	Date Completed	Contact at Albany State University
<input type="checkbox"/> Obtain your Student ID (RAM Card) and attend IT Orientation		Information Technology Services 229-430-4909 helpdesk@asurams.edu James Pendergrast Memorial Library, First Floor

		504 College Drive Albany, GA 31705
<input type="checkbox"/> Enroll in a Learning Community Click Here		Academic Advising & Retention Center 229-430-3976 academicadvising@asurams.edu Billy C Black 292 504 College Drive Albany, GA 31705
<input type="checkbox"/> Register for Classes		Academic Advising & Retention Center 229-430-3976 academicadvising@asurams.edu Billy C Black 292 504 College Drive Albany, GA 31705

After Orientation:

Action Item	Date Completed	Contact at Albany State University
<input type="checkbox"/> Purchase or Rent Text Books and other Course Materials Click Here		Bookstore 229-903-3620 albanystateuniversity@bkstr.com New Student Center 504 College Drive Albany, GA 31705
<input type="checkbox"/> Register your Vehicle and Purchase a Parking Decal Click Here		Police Department 229-430-4711 (emergency line) 229-430-2728 (parking services) Police Department 504 College Drive Albany, GA 31705

<input type="checkbox"/> Move-in to Residence Hall Click Here for Information about Move-in Day Click Here for Move in Dates August 10: New Student Orientation Move in 3:00 – 7:00 pm No meals provided. Students are responsible for meals on this date. August 12: New Student Move-in (June and July Orientation Students Only) for Welcome Weekend 11:00 – 3:00 pm Students are responsible for lunch on their own. Dinner only will be provided by ASU on this date.	Housing and Residence Life 229-430-4742 asuhousing@asurams.edu Housing and Residence Life Central Office, Hall 3 504 College Drive Albany, GA 31705
<input type="checkbox"/> Attend Welcome Weekend August 13 & 14	Academic Advising & Retention Center 229-430-3976 academicadvising@asurams.edu Billy C Black 292 504 College Drive Albany, GA 31705
<input type="checkbox"/> Attend Classes August 15 – December 7	