**COE Promotion & Tenure Review Indicators** **Faculty’s Name** \_

 **[PTR Policy, 2009, pages 11-14] Date of Review \_ \_**

 **Reviewer's Name** \_\_ \_ \_\_\_\_\_\_\_\_

**Subtotal\_\_\_ I. Teaching Effectiveness Indicators** [Faculty’s requested percentage \_\_\_\_\_\_\_]

\_\_\_\_\_ A. Developed course syllabi with appropriate objectives, content, learning activities, evaluation, textbook and reference requirements consistent with the goals of the department and mission of the institution.

\_\_\_ \_ B. Used variable teaching methodology consistent with program goals, curriculum levels and student learning needs.

\_\_\_\_\_ C. Received above average teacher evaluation measures from students;

\_\_\_\_\_ D. Integrated technology in the instructional process - developed web-based courses.

\_\_\_\_\_ E. Consistently shown fairness in evaluation of students.

\_\_\_\_\_ F. Utilized current research and current professional practice to support teaching.

\_\_\_ \_ G. Participated in student advisement and academic counseling.

\_\_\_ \_ H. Promoted writing across the curriculum.

\_\_\_\_\_\_ I. Internationalized the course content.

**Subtotal\_\_\_ II. Research and Other Scholarly Activities** [Faculty’s requested percentage \_\_\_\_\_\_]

\_\_\_\_\_ A. Engaged in applied or experimental-based research relevant to the discipline.

\_\_\_\_\_\_ B. Wrote and submitted grant proposals.

\_\_\_\_\_ C. Presented scholarly papers at professional meetings.

\_\_\_\_\_\_ D. Conducted recitals, exhibited new art products, and made stellar performances.

\_\_\_\_\_\_ E. Assumed leadership roles in professional organization, such as President, Vice President, Secretary or Committee Chairperson.

\_\_\_\_\_ F. Served as consultant or project reviewer (SACS team member, etc).

\_\_\_\_\_ G. Published research findings, published refereed articles, books, journals, other scholarly works.

**Subtotal\_ \_ III. Service Indicators** [Faculty’s requested percentage \_\_\_\_\_]

\_\_\_\_\_ A. Made program improvements in curriculum, academic course modifications requirements.

\_\_\_\_ B. Participated in development of academic schedules; graduation audits.

\_\_\_\_\_ C. Participated in unit/departmental/institutional self-study assessment, activities.

\_\_\_\_\_ D. Served in leadership capacity of committees, school and public community service boards, commissions, etc. as related to professional discipline.

\_\_\_\_\_ E. Served as program coordinator, sponsor student professional organization, conduct faculty and student workshops.

\_\_\_\_\_\_ F. Directed international study abroad programs.

**Subtotal\_\_\_ IV. Professional Development Indicators** [Faculty’s requested percentage \_\_\_\_\_]

\_\_\_\_\_ A. Learned to apply electronic multimedia technologies or developed new teaching strategy in redesigning course(s).

\_\_\_\_\_ B. Participated in conferences germane to discipline.

\_\_\_\_\_\_ C. Acquired course work or dissertation credit toward terminal degree.

\_\_\_\_\_\_ D. Acquired new degree, license or certification.

\_\_\_\_\_ E. Engaged in international seminars and workshops.

**Subtotal\_\_\_\_\_\_ V. Work-Based Paradigm Indicators** [Faculty’s requested percentage \_\_\_\_\_\_\_]

[Indicate what you have done during the year to help the department meet its work-based paradigm goal. Document where possible.]

\_\_\_\_\_\_\_ A. Involved students in internships (paid or unpaid) related to their discipline.

\_\_\_\_\_ B. Established partnerships with agencies that employ students from certain disciplines.

**Subtotal\_\_\_\_\_\_ VI. Documentation** [Faculty’s requested percentage \_\_\_\_\_\_\_]

\_\_\_\_\_\_ A. Articles accepted for publication

\_\_\_\_\_\_ B. Published abstracts

\_\_\_\_\_\_ C. Published letters in referred professional journals

\_\_\_\_ D. Articles published

\_\_\_\_\_\_ E. Printed programs for arts exhibits

\_\_\_\_\_\_ F. Printed programs from artistic presentations

\_\_\_\_\_ G. Book citations & cover

\_\_\_\_\_ H. Chapters in books

\_\_\_\_\_\_ I. Copy of new degree, license or certification

\_\_\_\_\_ J. Letters of appointments to boards, etc.

\_\_\_\_\_ K. Programs from workshops, symposiums

\_\_\_\_\_\_ L. Abstract of grant proposals awarded

\_\_\_\_\_ M. Abstract of grant proposals submitted

\_\_\_\_\_\_ N. Proof of office held

\_\_\_\_\_ \_ 0.Copy of syllabus for new course.

\_\_\_ \_ P. Copy of awards and citations.

**\_\_\_\_\_\_ TOTAL SCORE**

**PTR Outcome (Policy, page 4); Circle one: Satisfactory/Unsatisfactory Review**

**COE Promotion & Tenure Review Indicators [PTR Policy, 2009, pages 11-14]**

 **Faculty's Name** \_ \_ \_\_\_\_\_\_\_  **Date of Review \_\_\_** **\_\_\_\_\_**

**Comments:**

**Subtotal\_ I. Teaching Effectiveness Indicators** [Faculty’s requested percentage \_ \_%]

**Subtotal \_ \_ II. Research and Other Scholarly Activities** [Faculty’s requested percentage \_\_%]

**Subtotal \_\_\_ III. Service Indicators** [Faculty’s requested percentage \_\_\_\_%]

**Subtotal\_\_\_\_ IV. Professional Development Indicators** [Faculty’s requested percentage \_\_\_ \_%]

**Other Comments**

**\_\_\_ \_\_\_\_\_\_ TOTAL SCORE**

**Recommendation: Satisfactory Review Unsatisfactory Review**