

August	September	October	November	December	Due Date	
Academic & Career related activities						
Maintain a 3.0 cumulative GPA					N/A	Study and obtain help as needed to maintain a 3.0 each semester.
Graduate within 24 months of award					N/A	Make sure you are on track with your majors course plan. Discuss your schedule with the PD before registration and use this formula to determine the minimum credits you should register for each semester: (credit hours remaining)/4.
	Develop CV	Develop Personal Statement			9/25 & 10/30	Create a CV and personal statement, and submit to the MARC Program Office. Update your CV and resubmit each semester.
Complete your IDP					8/20	Complete an IDP and submit report to the MARC Program Office. Update your IDP and resubmit each semester.
	GRE Prep (2 nights/week)				TBA	Attend GRE Prep sessions. Participate in classroom activities and complete all assignments. Focus: Reading/Writing & Analytical Skills
Research related activities						
Skills Training Workshop or Laboratory Research Techniques (BIOL2320K)					8/17, 12/4	Attend all sessions of the Lab Skills Training Workshop or register for and complete Laboratory Research Techniques (BIOL2320K), must earn a grade of "B" or better.
Identify a Research Mentor	Write a Research Proposal or take BIOL4001		Begin Research Project		8/25, 10/20, N/A	Identify a research mentor and write a research proposal. To complete this action submit proposal to your mentor for approval and then to the MARC Program Office. This requirement can also be met by taking Research and Independent Study I with Dr. Jain.
Internship activities						
	Summer Internship Applications (Regularly report progress)				Apps 1 & 2	11/24
					Apps 3, 4 & 5	12/15
Scientific communication activities						
Registration	Develop CUR Poster or Oral Presentation	Present at ASU CUR Symposium			TBA, 9/30, TBA	Depending on your past research experience you may not fulfill this requirement. Discuss with the PD.
	Registration	Finalize Poster or Oral Presentation	Present at ABRCMS		9/11, 10/30, TBA	Depending on your past research experience you may not fulfill this requirement. Discuss with the PD.
	Develop Presentation for Dept. Seminar	Oral Presentation			10/1 & 10/20	Create a presentation to deliver at the Nat. Sci. Dept. Seminar and give an Oral Presentation of your research. Depending on your past research experience you may not fulfill this requirement. Discuss with the PD.
Attend Departmental Seminars					TBA	Research based departmental seminars offer the opportunity for you to learn about diverse research topics as well as network with local researchers.

Other activities							
MARC Meetings (1 hour/week)					TBA		Throughout the semester you will work to complete a case study.
Monthly Reports					8/20, 9/20, 10/20, 11/20, 12/20		Submit your monthly report on the 20th of the month. Compile a "semester report" in December with all accomplishments from the past semester.
January	February	March	April	May	Due Date		
Academic & Career related activities							
Maintain a 3.0 cumulative GPA					N/A		Study and obtain help as needed to maintain a 3.0 each semester.
Graduate within 24 months of award					N/A		Make sure you are on track with your majors course plan. Discuss your schedule with the PD before registration and use this formula to determine the minimum credits you should register for each semester: (credit hours remaining)/3.
	Maintain CV	Develop MARC Statement			TBA, TBA		Update your CV and resubmit each semester.
Maintain IDP					TBA		Update your IDP and resubmit each semester.
	GRE Prep (2 nights/week)				TBA		Attend GRE Prep sessions. Participate in classroom activities and complete all assignments. Take the GRE (for the first time) in May. Focus: GRE test prep and practice.
				Take GRE	Test 1	5/15	
Responsible Conduct of Research (BIOL2250) and Bioinformatics (BIOL3506)					1/12, 5/6		Register and complete, must earn a grade of "B" or better.
Research related activities							
Research Project					N/A		Spend 10-15 hours/week performing research related activities. Maintain a lab notebook and bring to meetings to share with the PD and other students.
	Hands-on Research Workshops				TBA		The need for hands-on workshops will be determined by the PD. Workshops will take place weekly for a maximum of 5 weeks.
Internship activities							
Summer Internship Applications (Regularly report progress)					Apps 6 & 7	1/15	To complete this item apply to 9 internships. Most due dates are December 1 to February 15.
					Apps 8 & 9	2/15	
		Follow-up on Applications			3/5, 4/1		Confirm your applications are complete and follow-up as needed until you are accepted into several summer programs. Choose the program that aligns with your interests.
Post-Baccalaureate activities							
			PREP Applications		2-3	TBA	To complete this item obtain program and application materials from 6-8 graduate programs, 1-2 Fellowships, and 2-3 PREP programs. Most due dates are December 1 to February 15. You should identify and start to organize your materials before the end of the semester.
			Fellowship Applications		1-2		
			Graduate Applications		6-8		
Scientific communication activities							

Attend Departmental Seminars	TBA	Research based departmental seminars offer the opportunity for you to learn about diverse research topics as well as network with local researchers.
Other activities		
MARC Meetings (1 hour/week)	TBA	Take turns presenting and discussing your research, discuss & critique a research paper.
Monthly Reports	1/20, 2/20, 3/20, 4/20, 5/20	Submit your monthly report on the 20th of the month. Compile an "annual" report in May with all major accomplishments from the past two semesters.

Junior Year

Program Requirements by Due Date

2015-2016 Academic Year

Due Date	Item	Complete During
TBA 2015	Attend Departmental Seminars	Fall 2015
TBA 2015	Attend Weekly MARC Meetings	Fall 2015
TBA 2015	Attend GRE Prep	Fall 2015
8/1/2015	Submit Fall 2015 Schedule	July 2015
8/1/2015	Submit Spring 2014 Transcript	July 2015
8/17/2015	Attend Skills Training Workshop or Register for Laboratory Research Techniques	Fall 2015
8/17/2015	Sign Contract	
8/20/2015	Complete IDP	August 2015
8/20/2015	Submit Monthly Report	August 2015
8/25/2015	Identify a Research Mentor	August 2015
9/11/2015	Register for ABRCMS	September 2015
TBA 2015	Register for ASU CUR Symposium	September 2015
9/20/2015	Submit Monthly Report	September 2015
9/25/2015	Develop CV	September 2015
9/30/2015	Develop Presentation for ASU CUR Symposium	September 2015
10/1/2015	Finalize Presentation for Dept. Seminar	September 2015
10/20/2015	Present at Departmental Seminar	October 2015
10/20/2015	Submit Monthly Report	October 2015
10/20/2015	Submit Research Proposal	Aug. - October 2015
10/30/2015	Develop Personal Statement	October 2015
10/30/2015	Finalize Poster or Presentation for ABRCMS	October 2015
TBA 2015	Present at ASU CUR Symposium	October 2015
11/20/2015	Submit Monthly Report	November 2015
TBA 2015	Present at ABRCMS	November 2015
11/24/2015	Internship Applications #1 & 2	Oct. / November 2015
12/15/2015	Internship Applications #3 & 4	Nov. / December 2015
12/20/2015	Submit Monthly Report	December 2015
TBA 2016	Attend Hands-on Research Workshops	Spring 2016
TBA 2016	Attend Departmental Seminars	Spring 2016
TBA 2016	Attend Weekly MARC Meetings	Spring 2016
TBA 2015	Attend GRE Prep	Spring 2016
1/15/2016	Internship Applications #5 & 6	Dec. 2015/ January 2016
1/20/2016	Submit Monthly Report	January 2016
TBA 2016	Maintain CV	January 2016
TBA 2016	Maintain IDP	February 2016
2/15/2016	Internship Applications #7 & 8	Jan. / February 2016
2/20/2016	Submit Monthly Report	February 2016
TBA 2016	Develop a MARC Statement	February 2016
3/15/2016	Follow-up on all Internship Applications	Jan. / March 2016
3/20/2016	Submit Monthly Report	March 2016
TBA 2016	PREP Applications 2-3	Apr. / May 2016
TBA 2016	Fellowship Applications 1-2	Apr. / May 2016
TBA 2016	Graduate Applications 6-8	Apr. / May 2016
4/20/2016	Submit Monthly Report	April 2016
5/15/2015	Take GRE Test #1	Spring 2016
5/20/2016	Submit Monthly Report	May 2016
2015/2016 Acad. Yr	Responsible Conduct of Research	2015/2016 Academic Year

Junior Year

Program Requirements
by Due Date

2015-2016 Academic Year

2015/2016 Acad. Yr	Bioinformatics	2015/2016 Academic Year
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August	September	October	November	December	Due Date		
Academic & Career related activities							
Maintain a 3.0 cumulative GPA					N/A		Study and obtain help as needed to maintain a 3.0 each semester.
Graduate within 24 months of award					N/A		Make sure you are on track with your majors course plan. Discuss your schedule with the PD before registration and use this formula to determine the minimum credits you should register for each semester: (credit hours remaining)/2.
	Maintain CV	Personal Statement			9/25 & 10/30		Update your CV and resubmit each semester.
Maintain IDP					8/20		Update your IDP and resubmit each semester.
Bioinformatics (BIOL3506) and/or Senior Research					8/17, 12/4		Register and complete, must earn a grade of "B" or better.
	Take GRE				Test 2	9/1	Attend GRE Prep sessions. Retake the GRE, if necessary, to receive a better score.
		Retake GRE			Test 3	10/1	
	GRE Prep (2 nights/week)				TBA		
Research related activities							
Research Project					N/A		Spend 12-15 hours/week performing research related activities. Maintain a lab notebook and bring to meetings to share with the PD and other students.
Internship activities							
Internship Summary, Report, and Abstract		Oral Presentation (see Sci. Comm. Act.)			9/1		Submit to the PD: a summary of your experience, a report detailing the research question and accomplishments, an abstract for use at scientific meetings, and prepare an oral presentation.
Post-Baccalaureate activities							
PREP Applications					App 1	12/15	To complete this item obtain program and application materials from 6-8 graduate programs, 1-2 Fellowships, and 2-3 PREP programs. Most due dates are December 1 to February 15. Complete several applications before the end of the semester.
Fellowship Applications					App 1	12/15	
Graduate Applications					Apps 1 & 2	11/24	
					Apps 3 & 4	12/15	
Scientific communication activities							
Registration	Develop CUR Poster or Oral Presentation	Present at ASU CUR Symposium			TBA, 9/30, TBA		To complete this item submit your abstract, register, and create a presentation.
	Develop Presentation for Dept. Seminar	Oral Presentation			10/1 & 10/20		Create a presentation to deliver at the Nat. Sci. Dept. Seminar and give an Oral Presentation of your research.

	Registration	Finalize Poster or Oral Presentation	Present at ABRCMS		9/11, 10/30, TBA	To complete this item submit your abstract, register, and create a presentation.
Attend Departmental Seminars					TBA	Research based departmental seminars offer the opportunity for you to learn about diverse research topics as well as network with local researchers.
Other activities						
MARC Meetings (1 hour/week)					TBA	Take turns presenting research, complete a case study.
Monthly Reports					8/20, 9/20, 10/20, 11/20, 12/20	Submit your monthly report on the 20th of the month. Compile an "annual" report in December with all major accomplishments from the past three semesters.
January	February	March	April	May	Due Date	
Academic & Career related activities						
Maintain a 3.0 cumulative GPA					N/A	Study and obtain help as needed to maintain a 3.0 each semester.
Graduate within 24 months of award					N/A	Make sure you are on track with your majors course plan. Discuss your schedule with the PD before registration and use this formula to determine the minimum credits you should register for each semester: (credit hours remaining)/1.
	Maintain CV				TBA	Update your CV and resubmit each semester.
Maintain IDP					TBA	Update your IDP and resubmit each semester.
Bioinformatics (BIOL3506) and/or Senior Research					1/12 & 5/6	Register and complete, must earn a grade of "B" or better.
Research related activities						
Research Project / Research Publication					TBA	Spend 15 hours/week performing research related activities. Maintain a lab notebook and bring to meetings to share with the PD and other students. Project activities for this semester should be used to fulfill the requirements of senior research course. Finalize your research, compile data, convert to a manuscript, identify a journal, format your manuscript, and submit for publication.
	Hands-on Research Workshops				TBA	The need for hands-on workshops will be determined by the PD. Workshops will take place weekly for a maximum of 5 weeks.
Post-Baccalaureate activities						
PREP Applications					Apps 2 & 3	1/15
Fellowship Applications					App 2	1/15
Graduate Applications					Apps 5 & 6	1/15
					Apps 7 & 8	2/15
Scientific communication activities						

Attend Departmental Seminars	TBA	Research based departmental seminars offer the opportunity for you to learn about diverse research topics as well as network with local researchers.
Other activities		
MARC Meetings	TBA	Take turns presenting and discussing your research, discuss & critique a research paper.
Monthly Reports	1/20, 2/20, 3/20, 4/20, 5/20	Submit your monthly report on the 20th of the month. Compile an "annual" report in May with all major accomplishments from the past two semesters.

Senior Year

Program Requirements by Due Date

2015-2016 Academic Year

Due Date	Item	Complete During
TBA 2015	Attend Departmental Seminars	Fall 2015
TBA 2015	Attend Weekly MARC Meetings	Fall 2015
TBA 2015	Attend GRE Prep (until suitable score is achieved)	Fall 2015
8/1/2015	Submit Fall 2015 Schedule	July 2015
8/1/2015	Submit Spring 2014 Transcript	July 2015
8/17/2015	Sign Contract	
8/20/2015	Maintain IDP	August 2015
8/20/2015	Submit Monthly Report	August 2015
9/1/2015	Internship Summary, Report, and Abstract	August 2015
9/1/2015	Take GRE Test #2	August 2015
9/11/2015	Register for ABRCMS	September 2015
TBA 2015	Register for ASU CUR Symposium	September 2015
9/20/2015	Submit Monthly Report	September 2015
9/25/2015	Maintain CV	September 2015
9/30/2015	Develop Presentation for ASU CUR Symposium	September 2015
10/1/2015	Finalize Presentation for Dept. Seminar	September 2015
10/1/2015	Retake GRE Test #3 (if needed)	September 2015
10/20/2015	Present at Departmental Seminar	October 2015
10/20/2015	Submit Monthly Report	October 2015
10/30/2015	Personal Statement	October 2015
10/30/2015	Finalize Poster or Presentation for ABRCMS	October 2015
TBA 2015	Present at ASU CUR Symposium	October 2015
11/20/2015	Submit Monthly Report	November 2015
TBA 2015	Present at ABRCMS	November 2015
11/24/2015	Graduate Applications #1 & 2	Oct. / November 2015
12/15/2015	PREP Application #1	Nov. / December 2015
12/15/2015	Fellowship Application #1	Nov. / December 2015
12/15/2015	Graduate Applications #3 & 4	Nov. / December 2015
12/20/2015	Submit Monthly Report	December 2015
TBA 2016	Attend Hands-on Research Workshops	Spring 2016
TBA 2016	Attend Departmental Seminars	Spring 2016
TBA 2016	Attend Weekly MARC Meetings	Spring 2016
1/15/2016	PREP Application #2 & 3	Dec. 2015/ January 2016
1/15/2016	Fellowship Application #2	Dec. 2015/ January 2016
1/15/2016	Graduate Applications #5 & 6	Dec. 2015/ January 2016
1/20/2016	Submit Monthly Report	January 2016
TBA 2016	Maintain CV	January 2016
TBA 2016	Maintain IDP	February 2016
2/15/2016	Graduate Applications #7 & 8	Jan. / February 2016
2/20/2016	Submit Monthly Report	February 2016
3/20/2016	Submit Monthly Report	March 2016
4/20/2016	Submit Monthly Report	April 2016
5/20/2016	Submit Monthly Report	May 2016
2015/2016 Acad. Yr	Senior Research	2015/2016 Academic Year
2015/2016 Acad. Yr	Bioinformatics	2015/2016 Academic Year
TBA 2016	Submit Manuscript for Publication	Spring 2016