



**Office of Academic Services and Registrar
Summer Semester 2016 Academic Calendar**

April 1	Deadline to Apply for Admission and Readmission for Summer 2016
April 4 - 15	Advisement for Summer 2016 for Students Enrolled Spring 2016
April 18	Regular Registration for Summer 2015 for Students Enrolled Spring 2016 begins
May 16	Registration for TAP Personnel is available.
May 17-20	Late registration for ALL STUDENTS enrolled Summer Term. Late fee applies.
May 23	Classes begin. Attendance Verification by faculty begins.
	Drop/add and payment of fees for Full Term & Counseling and Educational Leadership Summer Program (CEL).
	Courses cannot be added after May 25. No refund will be made for courses voluntarily dropped after May 25. This does not apply to withdrawals from school.
May 23 - 25	
May 25	Fee payment deadline by 4:00 p.m.
May 26	Deadline for Attendance Verification by Faculty for Full Term
May 30	Memorial Day Observed
June 1	Deadline to apply for Admission and Readmission for Fall Semester
June 4	Deadline to pay graduation fee for students completing all requirements at the end of Summer
June 15	Deadline to remove "I" and "IP" grades before automatic "F"
June 17	Mid-Term grades due in Banner for all students by 3:00 p.m.
June 19	Deadline to withdraw without academic penalty with a grade of "W" by 4:00 p.m.
July 4	Independence Day Observed
July 5	Classes resume
July 14	Classes End
July 14-15	Full Term Final Examinations. Semester Ends on July 15.
July 17	Grades due in Banner by 3:00 p.m.

See the undergraduate catalogue (on web) for WF policy after 16 hour limit.

Albany State University reserves the right to make changes to the Academic Calendar when necessary.

Operational Calendar for Summer 2016

Date	Activity	Participants
April 1st	Spring 2016 Admissions deadline for all students	Campus Community
April 18 - May 13	Registration Summer 2016 for Students Enrolled Spring 2016	Campus Community
May 17 - 20	Late Registration for term begins at noon (Charge Applies)	Campus Community
May 23-25	Drop/Add for Summer 2016 Attendance Verification Begins ⁷	Campus Community
May 25th	Fee Payment Deadline I by 4:00 PM* *No Exceptions*	Business Office
May 26th	Drop for Non-Payment* Refunds run for Summer Semester*	Business Office Registrar's Office
May 31st	Attendance Verification Deadline ⁷ Late Registration Fee Payment Deadline I by 5:00 PM *No Exceptions*	Registrar's Office

New Procedures:

1. Once Registration begins in the Spring, it will remain open for all students except during the times specified.
2. Once New Student Orientation ends, Registration will reopen for the campus community at large.
3. Drop/Add has been extended for three days to allow the students adequate time to drop and add courses to their course schedule.
4. After May 25, the only option available to students will be to drop courses from their schedule, not add.
5. After May 25, all 'drops' will be treated as withdrawals from the course.
6. Banner will be set up to allow students to withdraw from their courses. Students will be advised to discuss any changes in their schedule with their advisors, but the option will be there.
7. Any student reported as not attending classes will be dropped from the course

Summer 2016 Academic Calendar

Web Version

ALL DATES TENTATIVE

Events	Summer Session
Advisement for Currently Enrolled Students	April 4 - 15
Regular Registration	April 18 – May 16
Late Registration (Late fee assessed)	May 17 - 20
Classes Begin	May 23
Drop/Add (Only for students with existing schedules)	May 23 rd – May 25 th
Fee Payment Deadline	May 25 th
Drop for Non-Payment	May 26 th
First Financial Aid Refund Date	
	May 29 th
College Holidays (No Classes)	July 4 th
Midterm	June 14 – 15
Last Date to Withdraw from Class with a 'W'	June 19 th
Last Day of Classes	July 11 th
Final Exams	July 12 th – 14 th
Grades Due	July 17 th **