

UNIVERSITY SYSTEM OF GEORGIA
BOARD OF REGENTS POLICY MANUAL
Official Policies of the University System of Georgia

3.2 Faculties

3.2.1 Faculty Membership

(Last Modified on November 5, 2009)

In all institutions, the faculty will consist of the corps of instruction and the administrative officers.

3.2.1.1 Corps of Instruction

Full-time professors, associate professors, assistant professors, instructors, lecturers, senior lecturers, and teaching personnel with such other titles as may be approved by the Board, shall be the Corps of Instruction. Full-time research and extension personnel and duly certified librarians will be included in the Corps of Instruction on the basis of comparable training. Persons holding adjunct appointments or other honorary titles shall not be considered to be members of the faculty.

3.2.1.2 Administrative Officers

Faculty status of full-time administrative officers will necessarily vary with the size and complexity of the institution. A faculty member who has academic rank and rights of tenure in the Corps of Instruction and who accepts an appointment to an administrative office (other than president) shall retain his/her academic rank and rights of tenure as an ex officio member of the Corps of Instruction, but shall have no rights of tenure in the administrative office to which he/she has been appointed.

The additional salary, if any, for the administrative position shall be stated in the employment contract and shall not be paid to the faculty member when he/she ceases to hold the administrative position. An administrative officer having faculty status shall have all the responsibilities and privileges of faculty membership. Administrative officers shall be appointed by the president with the approval of the Board of Regents and shall hold office at the pleasure of the president.

3.2.1.3 Other Faculty Members

Research and Regional Universities

In addition to the Corps of Instruction, the faculty will include the president, administrative and academic deans, registrar, librarian, chief fiscal officer, and such other full-time administrative officers as the statutes of the institution may designate as having ex officio faculty status.

Each institution is required to file with the office of the Board of Regents a list of administrative officers that have faculty status (by office, not by name of individual).

State Universities, State Colleges, and Two-Year Colleges

In addition to the Corps of Instruction, the faculty will consist of the president and the full-time administrative officers, and such other full-time administrative officers as the statutes of the institution may designate as having ex officio status. Each institution is required to file with the office of the Board of Regents a list of administrative officers that have faculty status (by office, not by name of individual) (BoR Minutes, 1951-52, pp. 314-319; 1952-53, pp. 159-160; 1953-54, p. 225).

3.2.2 Election of Faculties

(Last Modified on June 26, 2009)

The Board shall elect all faculty members prior to their initial appointments upon the recommendations of the Chancellor and the president of the appropriate institution. The Chancellor is authorized to approve the appointment of part-time faculty members, other than those faculty members who have previously retired from the USG (BoR Minutes 1984-85, p. 76).

3.2.3 Faculty Meetings

(Last Modified on June 26, 2009)

Each faculty shall meet at least once each academic term and at such other times as may be necessary or desirable, except at those institutions which have a council, senate, assembly, or other such body, in which case the faculty shall meet at least twice a year. Each faculty shall appoint a secretary who shall keep a record of the proceedings.

3.2.4 Faculty Rules and Regulations

(Last Modified on May 24, 2010)

The faculty, or the council, senate, assembly, or such other comparable body at an institution (BoR Minutes, May 2010), shall, subject to the approval of the president of the institution:

1. Make statutes, rules, and regulations for its governance and for that of the students;
2. Provide such committees as may be required;
3. Prescribe regulations regarding admission, suspension, expulsion, classes, courses of study, and requirements for graduation; and,
4. Make such regulations as may be necessary or proper for the maintenance of high educational standards.

A copy of an institution's statutes, rules and regulations made by the faculty shall be filed with the Chancellor. The faculty shall also have primary responsibility for those aspects of student life which relate to the educational process, subject to the approval of the president of the institution. (BoR Minutes, 1986- 87, p. 333; May 2010).

3.2.4.1 University System of Georgia Faculty Council

There shall be a University System of Georgia Faculty Council (USGFC), which shall provide a faculty voice on academic and educational matters and BOR policies related to the profession, including but not limited to tenure and promotion, academic freedom, and post-tenure review. The USGFC shall be mindful and respectful of matters that are more appropriately handled at the institutional level but may make recommendations that have University System level impact or implications.

Membership of the USGFC shall be comprised of one voting representative from each USG institution and that representative must be a member of that institution's faculty and selected by a process determined by the faculty or faculty body of that institution. A copy

of each institution's process to determine its USGFC representative shall be filed with the Executive Vice Chancellor and Chief Academic Officer of the University System of Georgia. The organization and governance of the USGFC shall be implemented according to policies and procedures established by the membership of the USGFC in the USGFC By-laws in consultation with and approved by the Chancellor or the Chancellor's designee.

Nothing in this policy or the USGFC By-laws shall supersede the authority and responsibilities of institutional presidents addressed in [Policy 2.5 \(/policymanual/section2/policy/2.5_presidential_authority_and_responsibilities/\)](#) (Presidential Authority and Responsibilities). With respect to matters specific to their institutions, presidents remain the official medium of communication between their institutional faculties and the Chancellor. (BoR Minutes, May 2010)

3.2.5 Termination of Faculty Employment

(Last Modified on June 26, 2009)

The employment of faculty members may be terminated in accordance with procedures outlined in [Section 8.3.9 of this Policy Manual \(/policymanual/section8/policy/8.3_additional_policies_for_faculty/#p8.3.9_discipline_and_r](#)

3.2.6 Regents' Teaching and Service to Students Awards Program

(Last Modified on July 28, 2009)

USG institutions shall implement a Regents' Teaching and Service to Students Awards program to recognize and reward faculty excellence in teaching and service to students. This program will involve system-wide awards to recognize both individual faculty and staff and departments for strong commitment to teaching and service to students. Each institution will be invited to nominate one (1) teaching faculty or staff member and one (1) academic department or program each year for these awards. One (1) faculty/staff award and one (1) department/program award will be given for each sector.

The USG chief academic officer shall publish specific procedures, nomination guidelines, and award criteria.

In addition to the Regents' Teaching and Service to Students Awards, institutions shall develop and implement systematic programs to recognize and reward faculty and staff for excellence in teaching and service to students, and professional staff for outstanding job performance and innovation on the job.