

ACADEMIC & STUDENT AFFAIRS HANDBOOK

Procedural guide for implementing BoR policies related to Academic Affairs

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(Last Modified on April 6, 2011) [Report a broken link](#)

SOURCES:

UNIVERSITY SYSTEM ADVISORY COUNCIL, 8/17/90 MINUTES

Institutions that choose to offer credit for military service should use the following criteria.

Academic Credit

When a student requests academic credit based on experience in the military service, the following procedure is recommended:

1. Registrar researches the American Council on Education (ACE) Guide to determine the recommendation made by that organization.
2. Registrar advises appropriate academic department head(s) of ACE recommendation(s).
3. The appropriate academic officer advises registrar of what credit, if any, is to be granted in that specific discipline. Credit should not be awarded for course/experiences not offered by that academic institution.
4. Registrar records appropriate credit on official transcript and advises both the student and academic advisor of the credit that has been granted.

Physical Education Credit

The granting of physical education credits should be based upon the following recommendations:

1. Basic military training should serve as substitutes for Physical Conditioning and Marksmanship for a total of two (2) semester hour credits.
2. Experience beyond basic military training should be evaluated based upon length and type of activity and the level of accomplishment in the specific activity. For example:
 - A Navy Seal should receive credit for swimming.
 - A Medic should receive credit for first aid.
 - A Military Policeman should receive credit for self defense.
3. Credit by examination may be offered to students having mastered a specific area of the basic physical education requirement.
4. If recommendations 1, 2, and 3 are not satisfactory, then the evaluation process will be determined by the appropriate academic office.