

Albany State University
Faculty Senate Meeting
April 25, 2017
James Pendergrast Memorial Library, Room 114 (East Campus)

Minutes

Call to Order

President Rosenbaum-André called the meeting to order at 4:08 p.m. She asked for a motion to start the meeting with a combined quorum of senators from the east and west campuses.

Senator Bagley made a motion to call the meeting to order with the combined quorum from both campuses, seconded by Senator Scott. Vote was taken, majority.

Agenda

President Rosenbaum-André requested that the agenda be amended to include a presentation from School Counseling under **Curriculum and New Programs**.

Senator Walker moved to amend the agenda, seconded by Senator Bagley. Vote was taken, consensus. Motion passed. The agenda was amended.

Review of Minutes and Approval

Senator Bagley moved to approve the minutes from March 21, 2017, seconded by Senator Thomas. Vote was taken, consensus. Minutes were approved.

Unfinished Business

A. Bylaws and Constitution—Election Results

Rosenbaum-André stated that the transitional document passed and would be effective until April 2018.

B. Chair Rotation Policy

Information was sent via e-mail.

Discussion

Senator Pogue suggested amending “H” of the document to read “on or before May 1, 2027,” rather than “no later than May 1, 2017.”

Senator Williams offered a motion to accept the friendly amendment, seconded by Senator Diamond.

Vote was taken, majority. The amendment was approved.

C. Promotion and Tenure Policy

Senator K. Scott

Senator Walker stated that there was no discussion in the document about promotion for graduate

faculty. The teaching loads differed.

Dr. Fontenot's Comments

--Reviewing/revising last sentence of Preamble to Promotion and Tenure Document (page 1)

--Item D, page 2, fully online (rationale?)

How?

Tenure track problematic

Senator Scott said it was reasonable to work with Academic Affairs to develop responsibilities and what level and to discuss number of institutions with tenured faculty who teach fully online.

Senator Ham stated that the School of Distance Education was working to formulate a fully online document.

Senator Bagley commented that there were a number of faculty on the west campus who taught fully online.

Senator Pogue stated that regarding intellectual property, there needed to be some specificity in the Tenure and Promotion Policy.

Senator Scott said that intellectual property should be addressed in the totally online policy.

Dr. Fontenot said that it was up to the provost, at his or her discretion.

Senator Mallory commented that heretofore, tenure and promotion were separated.

Dr. Fontenot motioned to amend the document, but Dr. Bowers said that since Dr. Fontenot was not a senator, she could not offer a motion.

Senator Scott made a motion for two amendments to the document: Revise the last sentence of the **Preamble**; change the language in the first full paragraph on page 3 of document and make it identical for all individuals who have credit to be able to apply it to number of years so that they may apply for tenure before promotion (separate).

Dr. Fontenot said that there was a difference between a rubric and guidelines.

Senator Scott said that he assumed a rubric would be inclusive of guidelines.

Senator Walker stated that graduate faculty's workload changed to twelve hours, previously nine.

Senator Scott said there could be an amendment, nine to twelve.

Senator Bowers said that in his College, the load had always been four courses.
Senator Scott commented that the previous policy did not say anything about nine hours.

Senator Foreman made a motion to accept the two friendly amendments, seconded by Senator McAllister. Vote was taken, majority; two opposed. Amendments were accepted.

D. Handbook Updates

Senator Rodd said that the committee was steps closer by the Senate's passing of policies. For SACS, the committee would compile what it had thus far.

E. Registration Updates

Ms. Kennedy said that the numbers were better than when last time the committee met. There were large numbers for both summer and fall.

Senator Pogue commented that registration holds could be released, but students could not register.

Senator Okonkwo asked for the numbers.

Ms. Kennedy provided the following information: summer, 754 on east campus; 1,202 on West. For the fall, 1,295 had registered.

Senator Bagley noted that for the sciences, there was a problem with the ending times for the labs.

Dr. J. Johnson said adjustments were being made.

Senator Pogue voiced her concern about Degree Works.
Ms. Kennedy said that she would speak with Ms. Carr, the registrar.

F. Summer Courses

President Rosenbaum-André asked when courses would be dropped for low enrollment.

Dr. Kadhi said he would get the information from Dr. Truss. Kadhi gave a comparison of enrollment numbers for both campuses: 393 last summer (East), 780 (West); 754 this summer (East), 1,202 (West).

New Business

A. Election of Interim Faculty Senate President

President Rosenbaum-André said that she would be on campus through the summer. She suggested that the first meeting for the next academic year be in August or September and that the election be held in October.

Senator Bagley nominated Senator Ham. Senators Richardson and Bagley made a motion for the nomination to be closed on the said name, seconded by Senator Diamond. Vote was by acclamation.

B. Date for Next Meeting

Senator Ham commented that the meetings for the East Campus were held the third Tuesday of each meeting month; the vote would be for next year's meetings. She said that the third Tuesday for August this year was the twenty-second.

The third Tuesday of the month was proposed.

Senator Bagley made a motion for the meetings to be held at 4:00 p.m. on the third Tuesday of each meeting month, with the exception of this August, to be held on the fourth Tuesday. Senator McAllister seconded. Vote was taken, majority. Next meeting date (August 29) was approved.

C. Curriculum Changes

Information was sent out via e-mail.

1. A.S. in Core Curriculum with Pathway to Engineering
2. B.S. in Forensic Science
3. Chemistry Major with Minor in Other Discipline
4. First-Year Experience
5. English and Modern Languages—Core Curriculum, Area A
6. Minor in Music (revision)
7. Visual and Performing Arts (credit hours and course number changes)
8. Visual and Performing Arts (prefixes and course names)
9. Visual and Performing Arts (change in course name)
10. School Counseling

Senator Bagley moved to approve items 1-10, properly seconded. Vote was taken, majority. Changes were approved.

D. Summer Task Force's Duties—Streamlining Routing Process for Curriculum Changes
President Rosenbaum-André

One East Campus volunteer, Senator Mark Thomas, would not be able to serve on the

task force. Senator Robert Dauphin volunteered to replace Thomas.

General Discussion

A. Dr. Kadhi's Updates

- 85% of dorms full on East Campus, 45% on West Campus
- placeholders for freshmen
- Kadhi commented that numbers for registration needed to be higher.
Senator Bagley suggested sending out flyers encouraging students to register.
- Right-sizing to conclude April 28 (all would know, with the exception of one person);
would meet with each person regarding non-renewal letters for fiscal year 2019
- Campus Review by the Board of Regents relative to declining enrollments coming soon;
would ask the Faculty Senate to be part of the study, especially the Executive Committee
- Administrative side to be reviewed (Kadhi and Rosenbaum-André)
- Introduced Dr. Delaney, interim Vice-President for Student Affairs

B. Open Discussion

Senator Ham commented that there were two senators on the Online Policy Committee, Deanna Howe and Quiteya Walker. She asked senators to send any questions and recommendations to the committee.

Adjournment

Senator Bagley moved for adjournment, seconded by Senator Smith.
Meeting was adjourned.

Attendance

East Campus

Tiffany Pogue
Quiteya Walker
Yolande Penn
Charles Williams
Devona Mallory
Geneva Diamond
Kevin Scott
Brian McAllister
Judith Rosenbaum-André
Emmanuel Konde
Robert Dauphin
Walter Bowers
Patrick Ibe
Barbara Nowak
Zephyrinus Okonkwo
Jan Rodd
Michael Rogers
Min Park
Jianchuan Zhou
Mark Thomas
Damitha Bandara

Excused: Glenn Zuern

West Campus

Ed Bagley

Judith Rosenbaum-André, President

Yolande Penn
Yolande Penn, Secretary