

# HOME&MING '19

The Greatest Of All Time

## 2019 HOMECOMING PARADE APPLICATION

DEADLINE: MONDAY | SEPTEMBER 16, 2019

Please print or type

Name of organization/business/campus group: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: Cell: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

All entries in the Albany State University Homecoming Parade must be “completely” decorated with the Homecoming theme (See page 2, #3).

Identify the appropriate unit below. A separate application and application fee is required for each unit.



Floats/\$125.00 ☐



Walking/\$130.00 ☐



Horses/\$150.00 ☐



Motorcycle/ATV/\$150.00 ☐



Convertible/Vehicles\$200.00 ☐

Performances are limited to two (2) minutes at designated locations on the parade route. Please identify the activity this unit will perform: \_\_\_\_\_

### PAYMENT:

Your entry fee and pages 4-5 must accompany this application when submitted. We only accept certified checks for parade entry fees. Please make checks payable to the ASU Foundation.

### MAIL TO:

Division of Institutional Advancement  
Albany State University  
504 College Drive | Albany, GA 31705

### DELIVER TO:

Division of Institutional Advancement  
Albany State University  
Tilley Administration Building (K)  
2400 Gillionville Rd | Albany, GA 31707

### CONTACT:

Division of Institutional Advancement  
Joslyn DiPasalegne, Homecoming Parade Coordinator  
joslyn.dipasalegne@asurams.edu | 229.500-3288

## Parade Rules and Regulations

PLEASE READ AND RETAIN FOR YOUR RECORDS

1. Parade entry requests will be accepted electronically at [advancement@asurams.edu](mailto:advancement@asurams.edu) or by mail. Completed applications must be returned to the Office of Institutional Advancement with payment to be considered. No phone entries will be accepted.  
**The deadline for all entries is Monday, September 16, 2019.**  
Entries received after the deadline may not be considered
2. Only organizations that have returned a completed parade application, an information sheet, and have been accepted by the Homecoming Parade Committee will be allowed to participate in the parade.
3. In order to keep the parade as entertaining and interesting as possible, all organizations are strongly encouraged to enter a decorated float in the parade. However, all units **MUST** be completely decorated and will be subjected to approval by the ASU Homecoming Parade committee.
4. All floats must have handholds for individuals who will be standing or sitting on the float.
5. All units **MUST** have the name of their organization, business, or campus group displayed on each side of the unit
6. Drivers of all units **MUST** have a valid driver's license and insurance policy. Drivers should not consume alcoholic beverages. Any driver presumed to be under the influence of alcohol or other mind-altering substance will not be allowed to drive in the parade. Further, the Albany Police Department will be on site.
7. Participants **WILL NOT** throw candy or any items from the unit into or at the crowd of parade onlookers. This rule applies to motorized and walking units also. There will be no exceptions to this rule; it will be strictly enforced. However, designated "clearly identifiable" members of your unit can hand candy to the crowd.
8. Each unit must bear the Albany State University Homecoming theme: **"HOMEcoming 2019: Greatest Of All Time"**
9. Parade officials will be stationed in the line-up area and along the parade route. The job of parade officials is to insure a smooth and orderly setup and progression of the parade. They will also be available to assist units as needed. An ASU compliance officer will have the authority to remove any unit that is not following the rules and regulations of the parade, with the assistance of the Albany Police Department; therefore, ALL parade participants shall obey all rules and cooperate fully with parade officials.
10. All floats are to begin lining up by 7:00 a.m. on the day of the parade. There must be someone with the float at all times. **A UNIT THAT PULLS A FLOAT MUST ALSO BE DECORATED.** A pulling unit should be made as much a part of the float as possible. The parade will begin promptly at 9 a.m.
11. Parade participants must follow the directions of the parade officials and will not be allowed to move to a different line-up position without approval of a parade official. Entries not following the rules and regulations of the parade are subject to removal from the parade forfeiting entry fee.
12. **All entries must send a representative to the check-in table located on Pine Avenue the morning of the parade to sign in and pick up their parade spot number beginning at 7:00 a.m.**
13. Parade permits will be issued to those units approved to participate in the parade. **It is MANDATORY that you have your acceptance to participate in the Homecoming Parade.** You will receive your unit number the day of the parade.
14. All marching bands must play music or perform a cadence throughout the entire parade.
15. Convertible automobiles will be used for dignitaries, queens and/or kings. Dignitaries include the following: the Albany State University President, the ASU National Alumni Association President, the Parade Marshal (s), the Governor, the Lieutenant Governor, the United States Senators or Representatives, the Mayor, and the Chair of the County and City Commissions.
16. **NO political entries will be accepted for participation in the Homecoming Parade.** NO political signs, posters, bumper stickers and handouts are permitted in the parade. Nothing political in nature is to be handed out or thrown from the unit.
17. Because of insurance regulations, all entries are subject to approval by the Albany State University Homecoming Parade Committee. No entry will be allowed to participate in the parade without prior approval from the committee.
18. The parade will proceed as scheduled in the event of rain.
19. Albany State's Homecoming parade is a premier family event. **There will be no "LEWD", obscene, or vulgar dancing gestures by any units.** Entries must be respectful of minor children and families watching the parade.
20. Horses and riders must be dressed in costume and will be the last units in the parade. Riders are required to clean up after their horses.
21. Motorcycles and ATVs will be allowed up to 20 per unit.
22. **Performing units will have two (2) minutes to perform at designated locations on the parade route.** Only a two minute performance will be allowed at the Viewing Stand on Pine Avenue. A parade official with a Stop/Go sign will be present at these locations.

- There are five (5) categories that will be judged in the 2019 Albany State University Homecoming Parade. Awards will be presented for each category. The categories are:
  - Walking units
  - Decorated cars/trucks/vans
  - Decorated floats
  - Marching bands
  - Family-Friendly
- Any entry that is not displaying the parade theme will not be judged.
- Any entry that is not clearly identified will not be judged.
- The floats will be judged on originality, appearance/eye appeal, and adherence to the overall theme of the parade. The effective use of materials will also be considered. Any vehicle pulling a float must be decorated. This pulling vehicle must be made as much a part of the float as possible. Points will be deducted from the entry if the vehicle is not decorated.
- Twirlers, ROTC units, Boy Scouts, Cheerleaders, etc. will be judged on originality, appearance, continuity of the marching unit, and the ability to keep in step.
- School bands will be judged on the following: music played, drum beat or cadence, ability to keep in step, and staying in a straight line while keeping cadence or performing.

**Judges will automatically disqualify any unit performing obscene, lewd, vulgar, or sexually suggestive dancing or gestures during the parade.**

**Description of Unit for Parade Announcers**

*(use additional sheet for description, if necessary)*

- Fully describe the unit to explain its function or purpose in the space below. Be sure to include any features, colors or outstanding accomplishments
- Number of members \_\_\_\_\_
- Describe any features, colors, or outstanding accomplishments

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**Measurements are critical to your position in the parade.**

**Floats (All measurements are required)**

Number of walkers in your unit: \_\_\_\_\_

Type of Vehicle: \_\_\_\_\_ Length of entire unit: \_\_\_\_\_

Length of float in U.S. Standard Measurement (feet/inches) : \_\_\_\_\_

Type of vehicle to pull float/entry: \_\_\_\_\_ Length of vehicle: \_\_\_\_\_

Participants using floats should make arrangements to secure their own floats.

The vehicle pulling the float should be decorated as well.

**Video of planned routine for all walking units**

All units must submit a video of the anticipated performance for clearance to be issued a parade permit. The video link must be submitted to [advancement@asurams.edu](mailto:advancement@asurams.edu) at the time of payment. The performance during the parade must be the same as the video submitted. Videos must be at least 2 minutes and are considered a dress rehearsal of the actual performance. **No lewd, obscene, or vulgar dancing gestures will be allowed by any unit.**

**Unit position**

For planning purposes, if the unit should need priority in placement, please identify an approximate position (Beginning, Middle or End) of the parade for optimum assignment. For consideration, please indicate the reason why your unit requests the assignment below. NOTE: Based on logistics and planning, this request will be considered; at no point does this request or rationale guarantee any location within the parade lineup.

Beginning \_\_\_\_\_ Middle \_\_\_\_\_ End \_\_\_\_\_

Rationale: \_\_\_\_\_

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I have read the rules and regulations for the parade as set forth in the materials provided to me and agree to cooperate fully with the parade officials. I understand that if I do not comply with rules and regulations, I will not be allowed to participate. I further understand that if I am not allowed to participate in the parade because of not complying with rules and regulations, I am not entitled to a refund of my parade entry fee.

All units must submit a video of the anticipated performance for clearance to be issued a parade permit. The video link must be submitted to [joslyn.dipasalegne@asurams.edu](mailto:joslyn.dipasalegne@asurams.edu) at the time of payment. The video must be as close to the performance as possible. Parade Permits will be issued only after approval from the Parade Committee Chairperson. Videos must be at least 2 minutes and are considered a dress rehearsal of the actual performance. My unit will perform the approved routine as approved.

**Lewd, obscene or vulgar dancing gestures will not be tolerated**  
**and the unit will be subject to removal from the parade.**

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**WAIVER CLAUSE**

I, \_\_\_\_\_, as a group representative, authorized to sign such agreements on behalf of the group/organization, hereby release, remise and forever discharge Albany State University, The Albany State University Homecoming Parade Committee, and the City of Albany, its officers and directors, severally and jointly, the sponsors representing The Albany State University Homecoming Parade, of and from all liability, claims, actions, and possible causes of actions whatsoever, that may accrue to any member of the group from every and any possible loss, damage and injury (including death) that may be sustained while participating in the parade.

I further agree to defend and indemnify Albany State University, The Albany State University Homecoming Parade Committee and the City of Albany, its officers and directors, severally and jointly, the sponsors representing The Albany State University Homecoming Parade and hold them harmless from and against any and all liability, damages and costs, including attorney fees, arising from acts, omissions or negligence caused by me or my agents, servants, employees, or anyone acting on my behalf.

\_\_\_\_\_  
Authorized Signature (must be 18 years or older)

\_\_\_\_\_  
Print Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Date Received: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_